

VERSION 10/24/00

DRAFT SCHEDULE FOR DEVELOPING AMP STRATEGIC PLAN, QUANTITATIVE MOs, and INs

MONTH	AMWG / TWG Meetings	STRATEGIC PLAN (OTHER THAN MOS)	MOs	INs
OCTOBER 2000		<p>AHC Mtg in late Sept., early Oct.:</p> <ul style="list-style-type: none"> ▪ Revise detailed outline, interview list and process with input from TWG meeting ▪ Approve survey instrument ▪ Final approval of list of outsiders to survey <p>Oct. 6:</p> <ul style="list-style-type: none"> ▪ Email or mail survey (with detailed outline) to TWG, AMWG, GCMRC senior staff and outsiders, with a return date of October 23 [MO and LW] 	<p>AHC Meeting in late September, early October:</p> <ul style="list-style-type: none"> ▪ Incorporate TWG input into qualitative targets, maybe by email, maybe at the meeting [AHC] <p>Oct. – Nov 28:</p> <ul style="list-style-type: none"> ▪ Small groups develop quantitative targets [AHC] 	
NOVEMBER 2000	TWG meeting (11/8-9)	<p>By Nov. 9:</p> <ul style="list-style-type: none"> ▪ Send compiled survey information to ad hoc committee members [Mary Orton] 	<p>Oct. – Nov 28:</p> <ul style="list-style-type: none"> ▪ Small groups develop quantitative targets [AHC] <p>November 28:</p> <ul style="list-style-type: none"> ▪ Quantitative target information to Linda Whetton for mailing to TWG 	
DECEMBER 2000	TWG meeting (12/7)	<p>Dec. 8:</p> <ul style="list-style-type: none"> ▪ AHC reviews survey results – identifies themes, finishes developing Strategic Planning process, determines how to resolve any conflicts ▪ AHC determines need for supplemental interviews for ambiguous or interesting answers 	<p>Dec. 7 TWG Meeting</p> <ul style="list-style-type: none"> ▪ Discussion of quantitative targets – very general, no need for TWG members to prepare <p>Dec. 8 AHC Meeting</p> <ul style="list-style-type: none"> ▪ Review quantitative targets and revise as necessary <p>By Dec. 15:</p> <ul style="list-style-type: none"> ▪ Update on quantitative targets sent to TWG [MO and LW] 	<ul style="list-style-type: none"> ▪ GCMRC begins development of draft INs based on latest version of MOs

VERSION 10/24/00

DRAFT SCHEDULE FOR DEVELOPING AMP STRATEGIC PLAN, QUANTITATIVE MOs, and INs

MONTH	AMWG / TWG Meetings	STRATEGIC PLAN (OTHER THAN MOS)	MOs	INs
		<p>Dec. 7 - 20:</p> <ul style="list-style-type: none"> Supplemental interviews completed, as necessary and possible [MO] <p>By Dec. 12 or 26</p> <ul style="list-style-type: none"> Mail information on SP to AMWG members for meeting [MO and LW] 	<p>By Dec. 12 or 26:</p> <ul style="list-style-type: none"> Mail information on MOs development (not including INs) to AMWG 	
JANUARY 2001	<p>TWG Meeting (1/10)</p> <p>AMWG Meeting (1/11-12)</p> <p>AHC Meeting (1/12/00)</p>	<p>AMWG Meeting, Jan. 11-12:</p> <ul style="list-style-type: none"> Half day on Strategic Plan: maybe integrate survey results, maybe address conflicts (TBD) Approve outline and schedule <p>Jan. 15 - 19:</p> <ul style="list-style-type: none"> Revise detailed outline by conference call or email, if possible [AHC] Organize writing groups, as appropriate [AHC] 	<p>TWG Meeting, Jan. 10</p> <ul style="list-style-type: none"> Discussion of MOs? <p>AMWG Meeting, Jan. 11-12</p> <ul style="list-style-type: none"> Discussion of MOs and interim approval, if possible? <p>AHC Meeting, Jan 12</p> <ul style="list-style-type: none"> Follow-up from AMWG and TWG meetings Mail FINAL MOs to TWG for sign-off at February Meeting 	<ul style="list-style-type: none"> GCMRC revises draft INs, as needed, based on TWG-recommended MOs GCMRC provides draft INs to TWG/small groups as starting point for reviewing and revising INs
FEBRUARY 2001	TWG Meeting (2/13 -14)		<ul style="list-style-type: none"> TWG review and sign-off on FINAL MOs 	<ul style="list-style-type: none"> GCMRC convenes TWG/small-groups as starting point for reviewing and revising INs
MARCH 2001		<ul style="list-style-type: none"> Workshop to write the Strategic Plan [AHC] 	<ul style="list-style-type: none"> Mail FINAL MOs to AMWG for concurrence [MO and LW] 	<ul style="list-style-type: none"> GCMRC Revises FINAL INs as needed
APRIL 2001	AMWG Meeting (4/17-18 ???)	<ul style="list-style-type: none"> Draft Strategic Plan mailed to AMWG and TWG for comment [AHC] 	<ul style="list-style-type: none"> AMWG Concurrence on FINAL MOs 	<ul style="list-style-type: none"> GCMRC provides FINAL INs to the AMWG Ad Hoc Group on Strategic Planning. AMWG Ad Hoc Group

VERSION 10/24/00

DRAFT SCHEDULE FOR DEVELOPING AMP STRATEGIC PLAN, QUANTITATIVE MOs, and INs

MONTH	AMWG / TWG Meetings	STRATEGIC PLAN (OTHER THAN MOS)	MOs	INs
				integrates MOs and INs into one document. <ul style="list-style-type: none"> ▪ Mail FINAL INs to TWG for review at May TWG meeting.
MAY 2001		<ul style="list-style-type: none"> ▪ Revise Strategic Plan with response to comments document [AHC] 		TWG Meeting: <ul style="list-style-type: none"> ▪ Review FINAL INs
JUNE 2001				<ul style="list-style-type: none"> ▪ Mail FINAL MOs and INs to AMWG
JULY 2001	AMWG Meeting (7/11-12 ???)	AMWG Meeting: <ul style="list-style-type: none"> ▪ AMWG approves Strategic Plan 		AMWG Meeting: <ul style="list-style-type: none"> ▪ Obtain concurrence on FINAL INs

DRAFT 9/28/00

DRAFT SCHEDULE FOR DEVELOPING AMP STRATEGIC PLAN, QUANTITATIVE MOs, and INs

MONTH	AMWG / TWG Meetings	STRATEGIC PLAN (OTHER THAN MOS)	MOs	INs
OCTOBER 2000		<p>AHC Meeting in late September, early October:</p> <ul style="list-style-type: none"> ▪ Revise detailed outline, interview list and process with input from TWG meeting ▪ Approve survey instrument ▪ Final approval of list of outsiders to survey <p>Oct. 6:</p> <ul style="list-style-type: none"> ▪ Email or mail survey (with detailed outline) to TWG, AMWG, GCMRC senior staff and outsiders, with a return date of October 23 [MO and LW] 	<p>AHC Meeting in late September, early October:</p> <ul style="list-style-type: none"> ▪ Incorporate TWG input into qualitative targets, maybe by email, maybe at the meeting [AHC] <p>Oct. – Nov 15:</p> <ul style="list-style-type: none"> ▪ Small groups develop quantitative targets [AHC] 	
NOVEMBER 2000	TWG meeting (11/8-9)		<p>Oct. – Nov 15:</p> <ul style="list-style-type: none"> ▪ Small groups develop quantitative targets [AHC] <p>TWG meeting, Nov. 8-9:</p> <ul style="list-style-type: none"> ▪ Discussion of quantitative targets <p>November 15:</p> <ul style="list-style-type: none"> ▪ <u>Quantitative target information to Linda Whetton for mailing to TWG</u> 	
DECEMBER 2000	<u>TWG meeting (12/7)</u>	<p>Around Dec. 7:</p> <ul style="list-style-type: none"> ▪ AHC reviews survey results – identifies themes, finishes developing Strategic Planning process, determines how to resolve any conflicts 	<p><u>Dec. 7</u></p> <ul style="list-style-type: none"> ▪ <u>Discussion of qualitative targets</u> <p><u>Dec. 8 AHC Meeting</u></p> <ul style="list-style-type: none"> ▪ <u>Review qualitative targets and revise as necessary</u> 	<ul style="list-style-type: none"> ▪ GCMRC begins development of draft INs based on latest version of MOs

DRAFT 9/28/00

MONTH	AMWG / TWG Meetings	STRATEGIC PLAN (OTHER THAN MOS)	MOs	INs
		<ul style="list-style-type: none"> AHC determines need for supplemental interviews for ambiguous or interesting answers <p>Dec. 7 - 20:</p> <ul style="list-style-type: none"> Supplemental interviews completed [MO] <p>By Dec. 12 or 26</p> <ul style="list-style-type: none"> Mail information on SP to AMWG members for meeting [MO and LW] Mail information on MOs development (not including INs) to AMWG 	<p>By Dec. 15:</p> <ul style="list-style-type: none"> Update on quantitative targets sent to TWG [MO and LW] <p>By Dec. 12 or 26:</p> <ul style="list-style-type: none"> Mail information on MOs development to AMWG 	
JANUARY 2001	<p>TWG Meeting (1/10)</p> <p>AMWG Meeting (1/11-12)</p>	<p>AMWG Meeting, Jan. 11-12:</p> <ul style="list-style-type: none"> Half day on Strategic Plan: maybe integrate survey results, maybe address conflicts (TBD) <p>Jan. 15 - 19:</p> <ul style="list-style-type: none"> Revise detailed outline by conference call or email, if possible [AHC] Organize writing groups, as appropriate [AHC] 	<p>TWG Meeting, Jan. 10</p> <ul style="list-style-type: none"> Discussion of MOs? <p>AMWG Meeting, Jan. 11-12</p> <ul style="list-style-type: none"> Discussion of MOs and interim approval, if possible? Mail FINAL MOs to TWG for sign-off at February Meeting 	<ul style="list-style-type: none"> GCMRC revises draft INs, as needed, based on TWG-recommended MOs GCMRC provides draft INs to TWG/small groups as starting point for reviewing and revising INs
FEBRUARY 2001	TWG Meeting (2/13 -14)		<ul style="list-style-type: none"> TWG review and sign-off on FINAL MOs 	<ul style="list-style-type: none"> GCMRC convenes TWG/small-groups as starting point for reviewing and revising INs
MARCH 2001		<ul style="list-style-type: none"> Workshop to write the Strategic Plan [AHC] 	<ul style="list-style-type: none"> Mail FINAL MOs to AMWG for concurrence [MO and LW] 	<ul style="list-style-type: none"> GCMRC Revises FINAL INs as needed
APRIL 2001	AMWG Meeting (4/17-18 ???)	<ul style="list-style-type: none"> Draft Strategic Plan mailed to AMWG and TWG for comment 	<ul style="list-style-type: none"> AMWG Concurrence on FINAL MOs 	<ul style="list-style-type: none"> GCMRC provides FINAL INs to the AMWG Ad Hoc Group

DRAFT 9/28/00

MONTH	AMWG / TWG Meetings	STRATEGIC PLAN (OTHER THAN MOS)	MOs	INs
		[AHC]		on Strategic Planning. <ul style="list-style-type: none"> ▪ AMWG Ad Hoc Group integrates MOs and INs into one document. ▪ Mail FINAL INs to TWG for review at May TWG meeting.
MAY 2001		<ul style="list-style-type: none"> ▪ Revise Strategic Plan with response to comments document [AHC] 		TWG Meeting: <ul style="list-style-type: none"> ▪ Review FINAL INs
JUNE 2001				<ul style="list-style-type: none"> ▪ Mail FINAL MOs and INs to AMWG
JULY 2001	AMWG Meeting (7/11-12 ???)	AMWG Meeting: <ul style="list-style-type: none"> ▪ AMWG approves Strategic Plan 		AMWG Meeting: <ul style="list-style-type: none"> ▪ Obtain concurrence on FINAL INs