

AMWG WebEx/Conference Call, May 25, 2016

Get the details:

Meeting: AMWG WebEx
Date: May 25, 2016

Times: 8 a.m. – 11 a.m. (PDT)
9 a.m. – 12 p.m. (MDT)
11 a.m. – 2 p.m. (EDT)

WebEx Control: Katrina Grantz
Facilitator: Mary Orton
Note Taker: Linda Whetton
Timekeeper: Mary Orton
Technical Support: Stacey Smith (sosmith@usbr.gov) Cell: 801-671-1115
Linda Whetton (lwhetton@usbr.gov) Cell: 801-699-7292

Get prepared:

You can find the meeting documents at
<http://www.usbr.gov/uc/rm/amp/amwg/mtgs/16may25/index.html>.

Get connected:

WebEx URL: <https://ucbor-events.webex.com/ucbor-events/onstage/g.php?MTID=e41d62843c7f459f40c6daf75840d7a01>

Conference Call: 877-913-4721, Passcode: 3330168

Get some tips for a successful webinar:

1. Quit all unnecessary applications before logging into WebEx.
2. Log in to the web conference early. Have your agenda and materials printed out or otherwise available.
3. If you have trouble signing in, call Stacey Smith at 801-671-1115
4. Call into the conference call number.
5. Please mute the audio on your telephone.
6. Never use your “hold” button as this could play music for everyone on the webinar.
7. If you want to ask a question or make a comment, use the “raise hand” button to indicate you want to speak over the telephone.
8. Please identify yourself when you speak.

Get some more information:

Over the telephone, the Facilitator will call roll for AMWG representation a few minutes into the call, and then ask for others to identify themselves. If you arrive late, please let us know you have joined via the chat function.

Remember, the call will be recorded to help with creating the minutes.