MEMORANDUM

To: Members and Alternates
   Glen Canyon Adaptive Management Work Group

From: Secretary

Subject: Secretarial Designee - Glen Canyon Adaptive Management Work Group

The Grand Canyon is one of the nation’s—and the world’s—treasures. Glen Canyon Dam is a critical federal facility on the Colorado River, and its operation is a necessary for the orderly and efficient management of the Colorado River. Balancing the needs of Grand Canyon protection with the purposes and benefits of Glen Canyon Dam is a challenging and important priority for the Department of the Interior. I believe that it is essential that the Department continues to have timely, relevant input and recommendations on our management activities related to the operation of Glen Canyon Dam and the Grand Canyon. I value the hard work and consensus-building function of the Glen Canyon Adaptive Management Work Group (AMWG).

Mark Limbaugh has served as my designee to the Glen Canyon Adaptive Management Work Group (AMWG) during my tenure as Secretary. With Mark’s recent announcement that he will be resigning from federal service, I appreciate the effective job that Mark has done as my AMWG Designee. Mark has informed me that working with such a broad spectrum of stakeholders has been one of the most challenging and rewarding aspects of his position as Assistant Secretary.

With Mark’s departure, I have asked Brenda Burman to succeed Mark as my Designee to the AMWG. Brenda is uniquely qualified to serve in this position: Brenda formerly served as a Park Ranger at Grand Canyon National Park, has worked on Colorado River issues for many years, and has been intimately involved with the AMWG since joining the Department in 2005. There are many important issues facing the AMWG, involving diverse, and often conflicting, viewpoints. I have asked Brenda to ensure that the AMWG continues to focus on the most important short and long-term resource management issues facing the program. The Department’s top priority is to continue the adaptive management approach to experimentation designed to benefit downstream resources, as part of a long-term experimental program. I have designated this effort as one of my top priorities on the Colorado River. I have asked that Brenda continue to involve the AMWG in the ongoing NEPA process.
The AMWG is a Federal Advisory Committee established to advise the Secretary of the Interior on the effects of Glen Canyon Dam operations and other management actions. Pursuant to the charter that I approved on July 19, 2006 and filed with the General Services Administration on July 24, 2006 for the Glen Canyon Adaptive Management Work Group (AMWG), I hereby appoint Brenda Burman as the Designated Federal Official for the AMWG, as provided in § 10 of the Federal Advisory Committee Act, replacing Assistant Secretary Mark Limbaugh effective July 13, 2007. In particular, as the Department’s “designee” on the AMWG, Ms. Burman will be responsible for timely dissemination and consideration by the Department of formal recommendations and other related input from the AMWG. Ms. Burman will also serve as the primary spokesperson to convey my decisions and views, as appropriate, to the AMWG.

In addition, in light of the impending retirement of Mr. Rick Gold, I hereby designate the Regional Director (or Acting Regional Director) to serve as the Department’s Permanent Alternate Designated Federal Official for the AMWG, beginning October 1, 2007. In the absence of, or as directed by, Ms. Burman, Mr. Gold or his successor is hereby authorized to carry out all duties and responsibilities of the Designated Federal Official.

The responsibilities of the Designated Federal Official and the Department’s Permanent Alternate include:

- orienting new Committee members;
- scheduling meetings, preparing meeting agendas;
- ensuring public participation;
- attending all meetings of the AMWG, chairing the meetings, and adjourning the meeting when it is in the public interest;
- maintaining the records, reports, transcripts, minutes, appendices, working papers, drafts, studies, agendas, or other documents which are made available for public inspection and copying at a single location in the agency until the Advisory Committee ceases to exist;
- maintaining detailed minutes;
- maintaining records of costs;
- filing reports with the Library of Congress; and,
- as noted above, tracking Committee recommendations and obtaining agency responses, including coordination with the Glen Canyon Adaptive Management Policy Group, established by separate memo.

It is my intention that the daily responsibilities for carrying out the primary administrative and routine functions identified above will continue to be carried out by Upper Colorado Regional Office of the Bureau of Reclamation.

cc: Glen Canyon Adaptive Management Work Group - Members and Alternates
Assistant Secretary - Fish, Wildlife & Parks
Assistant Secretary - Indian Affairs
Assistant Secretary for Policy, Management and Budget
Commissioner of Reclamation
Director, U.S. Geological Survey
Director, U.S. Fish and Wildlife Service
Director, National Park Service