



THE SECRETARY OF THE INTERIOR
WASHINGTON

MAR 03 2006

MEMORANDUM

To: Assistant Secretary – Water and Science
Regional Director, Upper Colorado Region, Bureau of Reclamation

From: Secretary *Gale A. Norton*

Subject: Secretarial Designee - Glen Canyon Adaptive Management Work Group

Pursuant to the charter filed with the General Services Administration on July 1, 2004, for the Glen Canyon Adaptive Management Work Group (AMWG), I appoint Mark Limbaugh as the Designated Federal Official, as provided in § 10 of the Federal Advisory Committee, for the AMWG, replacing Michael R. Gabaldon, effective March 31, 2006. The AMWG is a Federal Advisory Committee established to advise the Secretary of the Interior on the effects of Glen Canyon Dam operations.

In particular, as the Department's designee on the AMWG, Mr. Limbaugh will be responsible for timely dissemination and consideration by the Department of formal recommendations and other related input from the AMWG. Mr. Limbaugh will also serve as the primary spokesperson to convey my decisions and views, as appropriate, to the AMWG.

In addition, I am appointing Rick Gold as the Department's Permanent Alternate Designated Federal Official for the AMWG, beginning March 31, 2006. In the absence of, or as directed by, Mr. Limbaugh, Mr. Gold is hereby authorized to carry out all duties and responsibilities of the Designated Federal Official.

The responsibilities of the Designated Federal Official and the Department's Permanent Alternate include:

- orienting new Committee members;
- scheduling meetings, preparing meeting agendas;
- ensuring public participation;
- attending all meetings of the AMWG, chairing the meetings, and adjourning the meeting when it is in the public interest;

- maintaining the records, reports, transcripts, minutes, appendices, working papers, drafts, studies, agendas, or other documents which are made available for public inspection and copying at a single location in the agency until the Advisory Committee ceases to exist;
- maintaining detailed minutes;
- maintaining records of costs;
- filing reports with the Library of Congress; and,
- as noted above, tracking Committee recommendations and obtaining agency responses, including coordination with the Glen Canyon Dam Adaptive Management Policy Group, established by separate memo this date.

It is my intention that the daily responsibilities for carrying out the primary administrative and routine functions identified above will continue to be carried out by the Upper Colorado Regional Office of the Bureau of Reclamation.

cc: Assistant Secretary - Fish, Wildlife & Parks
Assistant Secretary for Policy, Management and Budget
Assistant Secretary - Indian Affairs
Director, U.S. Geological Survey
Commissioner, Bureau of Reclamation
Director, U.S. Fish and Wildlife Service
Director, National Park Service
Glen Canyon Dam Adaptive Management Work Group - Members and Alternates