

# TWG BUDGET PROCESS RECOMMENDATION

*The TWG agreed on July 1, 2004,  
to recommend to AMWG a two-year  
rolling budget and workplan  
development process*

# Budget/Workplan Inputs

- AMP Strategic Plan (Information Needs, Management Objectives, Goals)
- GCMRC Strategic Plan
- Core Monitoring Plan
- Long-term Experimental Plan
- SCORE Report
- Previous Year's Budget and Workplan
- Previous PEP Recommendations

# Major Components

- Two year budget and workplans with rollover of year 2 into year 1
- Criteria for reopening the budget
- Appropriations request for Federal agency budget or for Congressional write-in
- Strategic 5-year outlook to forecast major changes, determine need for contingencies, and develop draft outyear projects

# Fiscal Reporting

- *Expenditures for the previous fiscal year, including:*
  - *Salaries and Benefits*
  - *Logistics*
  - *Travel*
  - *Supplies*
  - *Equipment*
  - *Administrative Costs (Overhead/Indirect Cost)*
  - *Contracts and Coop Agreements*
  - *Carryover Funds*

# Project Progress Reports

- *Mid-year and end-of-year reports*
- *Progress/status of projects*
- *Are funds obligated?*
- *Is the project in progress, has it been submitted to contracting?*
- *What percentage of project has been completed?*
- *Reports received and reviewed*

# Budget Spreadsheet

- *Format as in FY 2005*
- *Add explanation of abbreviations for project categories*
- *Include AMWG briefing papers for projects not achieving consensus*
- *Include source of funds where identified*

# Workplan Format

- *As in FY 2005*
- *New projects would have detailed NSF-level proposals and workplans prior to implementation*
- *Add reference to core monitoring plan or long-term experimental plan protocols for design, precision and accuracy that dictate frequency, intensity, and distribution of sampling regimes*
- *Add text to identify actual cost savings if the project is not funded, i.e. GCMRC fixed costs are not saved if project is not funded*

# Appropriations Request

- *BAHG recommends formation of new TWG/AMWG ad hoc or supplementation of BAHG to investigate appropriations request process and identify format and content for this request process*
- *Consider appropriations requests by federal agencies in the President's budget and requests to Congress by non-federal stakeholders*

# Strategic Analysis

- *Program review based on documents prepared as an outcome of projects implemented, including resource status and trends*
- *Identification of long-term changes in program implementation, planned and unplanned*
- *Identification of potential outyear projects, contingency plans for uncertain events*

# Potential Next Steps

- For AMWG consideration and use at August workshop
- Foundation for FY 06 budget and workplan being developed through Core Monitoring Plan and Long-term Experimental Plan
- Need integration with outcome of AMWG prioritization