

# Reclamation Manual

Directives and Standards

## TEMPORARY RELEASE

(Expires 11/11/2016)

### Cost Format and Content Requirements

1. **Purpose of this Appendix.** To provide format and content requirements for cost data presentation in the Statement of Project Construction Cost and Repayment (SPCCR). The objective is to ensure consistent data presentation by all regions, for all projects, so data can be consolidated Reclamation-wide in a meaningful and transparent way and made available as needed for Reclamation users, project beneficiaries, and other external entities.
2. **SPCCR Summary Statement – General Cost Column Content and Format Requirements.** Regions are required to use the columnar format displayed in the table below for all SPCCR summary statements. Regions can prepare supplemental summaries if they have a need to present summary information by irrigation district or by power feature, but such summaries cannot replace this required summary statement. Only the four primary group headings (Irrigation, Power, Municipal and Industrial (M&I), and Recreation) are presented in this table. The detailed presentation requirements for each group are provided in Items C - E of this Appendix.

Costs	Support Schedule	Project Total	Irrigation	Power	Municipal and Industrial	Recreation	Flood Control	Continue (see note 1)	Nonreimb. Safety of Dams Costs (see note 2)
Plant, Property, and Equipment (PP&E)		\$	\$	\$	\$	\$	\$	\$	\$
Corollary Construction Costs									
Total Construction Costs to Date									
Estimated Cost to Complete									
Total Estimated Construction Costs									
Other Costs									
Total Costs									

**Note 1:** A separate column is required for every project purpose identified for a project, including each nonreimbursable project purpose.

**Note 2:** Safety of Dams (SOD) costs are construction costs and as such must be reported on the SPCCR as part of the project's total construction costs. A separate line must be used to show the SOD allocation for the reimbursable portion.

# Reclamation Manual

## Directives and Standards

### *TEMPORARY RELEASE*

*(Expires 11/11/2016)*

---

- A. **Reimbursable Project Purposes.** Irrigation, M&I, and power project purpose costs are normally reimbursable, but there are exceptions. In certain situations congressional legislation has declared some or all of these costs as partially or wholly nonreimbursable. Flood control, recreation, and fish and wildlife project purpose costs are normally nonreimbursable, but there are cases where one or more of these purposes are partially or wholly reimbursable as the result of administrative determinations or legislative requirements.
- B. **Minimum Presentation Requirements.** It is recognized that conditions vary between Reclamation's many projects and that such differences require some form and content flexibility for the summary statement and supporting schedules. However, uniformity will be achieved insofar as possible for:
- (1) Minimum content as established for each section in the respective appendices;
  - (2) Group, column, line item, and total/sub-total titles as established for each section in the respective appendices;
  - (3) Schedule numbers as established in Paragraphs 8.A.(1) through 8.A.(4) of this document; and
  - (4) Summary format is dictated in this Appendix and Appendix D – *Repayment Format and Content Requirements* and Appendix E – *Graphic Display Format and Content Requirements*. Present data in the summary statement by groups. Detail each group by line items. Identify actual accomplishments (rounded to whole dollars) by standard general ledger (SGL) account. Allocate groups by purpose.
- C. **Project Total Column.** Regions must include all capital investment costs related to construction in the SPCCR, even if the costs must be expensed in the accounting system because they do not meet Federal Generally Accepted Accounting Principles for capitalization. Total costs should include, but are not limited to, all costs that are to be recovered through repayment. This repayment can either be through a repayment contract, or a capital repayment portion of a rate. Costs that are to be recovered through the Operation and Maintenance (O&M) portion of the rate do not have to be included in the SPCCR. Total costs for every line, including nonreimbursable, advance funded, and repaid costs, must be presented in the **Project Total** column and then allocated to the appropriate project purpose column(s) per the requirements presented below in Cost Allocations.
- D. **Cost Allocations.** Cost allocations reported on the SPCCR must be made to officially authorized project purposes or project authorities, such as irrigation, power, M&I

# Reclamation Manual

## Directives and Standards

### *TEMPORARY RELEASE*

*(Expires 11/11/2016)*

---

water, flood control, fish and wildlife, recreation, and highway construction. A separate column for each applicable project purpose is required. Do not use an unidentified **Other** column. Pumping power shall be shown separately under the appropriate project purpose whenever such presentation will clarify the total power costs relationship between commercial power and project use power (PUP).

- (1) The irrigation segment must be further allocated to divisions when appropriate. If costs and credits pertaining to Warren Act (February 21, 1911; ch. 141, 36 Stat. 925; 43 USC 523) contracts are involved, they may be grouped in a single column with an appropriate heading, which in some instances may be a "Storage Division."
- (2) Allocations for divisions of those projects, allocated only in total, must be estimated and the degree of reliability indicated by footnotes. Use such estimates only for those reports for which the identified degree of reliability is acceptable.

E. **Unique Allocation Columns.** Unique allocation columns may be used in an SPCCR if Congressional legislation or some other valid authority directs that costs must be allocated to something or someone other than our normal project purposes or project authorities. For example, the Mid-Pacific Region has a legislative requirement that a set percentage of a project's total costs be allocated to the State of California. Thus, they need an allocation column titled **California**. They also have a project that has an allocation directly to deferred use. It would be appropriate to have a column titled **Deferred Use** in this SPCCR **only** if the amount identified as deferred use has not been allocated to a valid project purpose(s).

- (1) If costs are not initially allocated to a project purpose(s) and then moved to a unique allocation, the costs must be allocated directly to the unique column by SGL line. If the costs are allocated first to a project purpose and then an amount or percentage is allocated to a unique allocation, the total costs must first be displayed on the SGL line in the appropriate project purpose column. Then the allocation to the unique allocation must be presented on a separate line either at the bottom of each group or at the bottom of the cost section, whichever best presents the specific circumstances, as a reduction to the initial project purpose(s) column(s) and then as an increase to the unique allocation column.
- (2) In the case of costs being allocated to deferred use, the amount allocated must be displayed in a **Deferred Use** column only if the costs have not been allocated to a project purpose.

# Reclamation Manual

## Directives and Standards

### **TEMPORARY RELEASE**

*(Expires 11/11/2016)*

---

#### **F. Cost Allocation Formulas.**

- (1) Usually cost allocation formulas must be obtained from feasibility and definite plan reports, unless subsequent cost allocation revisions have been approved by Reclamation's administration through contract or legislative provision. Detailed allocation worksheets, as described in Paragraph 2.F.(2), may be used for complex allocation formulas in lieu of itemizing the information in the SPCCR. The most common cost allocation basis is the separable costs, remaining benefits method, which is derived from the relative proportion of the project benefits. However, other methods such as assigned capacity and irrigable area have been used. Allocations for pumping power should be shown as separate line entries where necessary for clarity.
- (2) In cases where project cost allocation relationships are extremely complicated, regions may use detailed allocation worksheets to calculate allocations or other supporting information for the SPCCR. Cost data used in such worksheets must tie back to the 730 – *Cost File Summary*, or detailed footnotes must be provided to explain any variances.

**G. Project Purpose Columns.** Allocations must be presented in separate columns for officially authorized project purposes, (irrigation, power, M&I water service, flood control, fish and wildlife, and recreation) and project authorities, (SOD, rehabilitation and betterment (R&B) program, and highway construction). Include a column for each applicable purpose. All purposes must be identified – do not use an unidentified **Other** column. Costs must be allocated only to authorized project purposes as established by project, or feature official cost-allocation formula or legislative requirements. This requirement applies even in situations where the repayment responsibility has been transferred, with one exception, nonreimbursable SOD costs addressed in Paragraph 2.H.

#### **(1) PUP.**

- (a) It is common for Reclamation's projects to provide hydropower to other project features or purposes, e.g., irrigation, recreation, etc. The most common use is providing pumping power for water distribution. The power used by these other project features or project purposes is referred to as PUP or project use energy. The reimbursable project purposes, and subsequently the beneficiaries, are responsible for repaying their share of capital investment and O&M generation costs and the Power Marketing Administration's transmission costs.

# Reclamation Manual

Directives and Standards

## *TEMPORARY RELEASE*

*(Expires 11/11/2016)*

---

- (b) Show PUP costs **separately** as an allocation to the appropriate project purpose column whenever this will clarify the relationship to the Electric Plant in Service Accounts. Show the total costs first as an allocation in the **Power** column and then on a separate line titled Project Use Power. The allocation to the other purposes must appear as an increase, with an offsetting decrease in the **Power** column.
- (2) **Aid to Irrigation.** For some projects Reclamation law, as amended, authorizes Reclamation to consider ability-to-pay when allocating irrigation capital-investment repayment responsibility. When aid to irrigation is authorized and the irrigation's capital investment repayment is determined to exceed the irrigator's ability to repay, Reclamation has authority to transfer the repayment responsibility for the excess amount to other project purpose beneficiaries, most commonly power. The process of allocating irrigation's capital-investment repayment responsibility and the amount allocated to another project purpose are most commonly referred to as aid to irrigation; however, regions may use another term that accurately describes the transfer of repayment responsibility. The aid to irrigation authority does not apply to capitalized O&M assets allocated to irrigation. The repayment responsibility transfer does not change irrigation's capital investment cost allocation. All capital investment costs allocated to irrigation must be reported under the **Irrigation Allocation** column by SGL and in the appropriate group as required by this Directives and Standards (D&S) and its Appendices. Aid to irrigation is not reflected in the **Cost** section of the SPCCR. Refer to Appendix D - *Repayment Format and Content Requirements* for information regarding the presentation of aid to irrigation repayment.
- H. **SOD Program Construction Costs.** The Reclamation Safety of Dams Act of 1978 (November 2, 1978; Pub. L. 95-578; 92 Stat. 2471; 43 USC 506 note), as amended, created Reclamation's SOD program. Capitalized SOD construction costs transferred to the region must be included in the SPCCR and the presentation requirements for the **PP&E** group are the same for SOD costs as they are for other PP&E costs. Include the total capitalized SOD costs on the appropriate SGL line. Then record each portion of the total SOD cost in the appropriate column, either **Nonreimbursable SOD** or the applicable project purpose column. (e.g., irrigation, power, M&I). Present all other capitalized SOD costs in the estimated cost to complete, corollary costs, and other costs sections as appropriate, with the totals presented first in the **Nonreimbursable SOD** column. Generally, only 15 percent of the total capitalized SOD construction costs are **Reimbursable SOD Costs**. This D&S is not intended to provide any directions regarding SOD repayment of cost allocation; it only establishes the SPCCR presentation requirements. The SPCCR preparer must work with the regional SOD

# Reclamation Manual

Directives and Standards

## TEMPORARY RELEASE

(Expires 11/11/2016)

coordinator or refer to Reclamation Manual (RM) D&S *Safety of Dams (SOD) – Modification Reports for Congressional Review* ([FAC 06-03](#)) if they have any questions of that nature.

3. **PP&E Group – Group Content and Format Requirements.** The **PP&E** group includes all capitalized costs recorded in SGL accounts: 1711, 1720, 172C, 172D, 1730, 1740, and 1750, **excluding** Interest during Construction (IDC). Refer to RM D&S *Standard General Ledger (SGL) Chart of Accounts*, ([FIN 04-20](#)) for SGL account titles and definitions.

Costs	Support Schedule	Project Total	Project Purpose 1	Project Purpose 2	Nonreimb. Safety of Dams
<b>Property, Plant &amp; Equipment</b>					
Land and Land Rights SGL 1711		\$	\$	\$	\$
Plant in Service SGL 1740 (excludes IDC)					
<b>Buildings Gross</b> SGL 1730 (excludes IDC)					
Construction in Progress (CIP) SGL 1720 (excludes IDC)					
Equipment SGL 1750 <b>Gross</b>					
Reimbursable SOD Cost Allocation to Reimbursable Project Purposes					
Continue - Specify					
Reimbursable SOD Allocation			+	+	-
<b>Subtotal</b>					

- A. **Capitalized Movable Equipment and Service Buildings.** Costs in SGL 1730 – Buildings and SGL 1750 – Equipment [also referred to as capitalized movable equipment] must be included in the SPCCR if the costs are related to construction and will be recovered through repayment. Costs that are being allocated to SGL 610A or 1720 from depreciation expense (SGL 6710) do not have to be included in the SPCCR. Depreciation expense that is not allocated to another SGL should be identified and addressed in the footnotes, describing how it will be repaid. The costs that are being excluded from the SPCCR should also be referenced in the footnotes of the report. The costs to be allocated to 1720 in the future should be incorporated in the **Estimated Costs to Complete** line of the SPCCR.
- B. **Capitalized O&M.** Cumulative capitalized O&M assets are a component of Reclamation’s construction program costs and must be reported on the SPCCR, even though these O&M expenditures are current-year expenses and repayment is due in advance or by the end of the year in which the costs are incurred. Capitalized O&M construction costs, including costs advance funded by water customers or repaid by the

# Reclamation Manual

Directives and Standards

## TEMPORARY RELEASE

(Expires 11/11/2016)

power customers, must be included in the SPCCR construction costs in the year the costs are incurred. Capital investment expenditures and cumulative capitalized O&M expenditures must be disclosed on separate lines under the appropriate SGL. Refer to Appendix D for repayment disclosure requirements.

- C. **Construction in Abeyance (CIA).** Include all SGL 172B – CIA balances on the SPCCR under the cost section. Report these costs on the CIP line unless separate disclosure on a CIA line is determined to be more desirable due to materiality. These costs must be allocated to the appropriate project purposes on the SPCCR, even though it is unlikely any of these costs will be recovered. CIA costs must be included on the SPCCR until Congress deauthorizes the project or project feature in abeyance.
  - D. **Colorado River Development Fund Contributions.** Certain projects, such as the Colorado River Storage Project and Participating Projects, had their allocations developed by deducting certain prepaid contributions or Colorado River Development Fund charges before applying a formula to the balance. In order to have a consistent presentation of all the varying methods of allocating costs, the outline for the SPCCR must show those prepaid deductions as repayment. In effect, this presentation reverses the steps of the original allocation, but the resulting presentations must be in agreement.
  - E. **Replacement and Disposition Impacts.** Replacements and dispositions may result in variations between the current value in the plant accounts as presented on the SPCCR and the summary cost estimate supporting documentation. The summary cost estimate supporting documentation used by the regional finance offices is the *Official Program Schedule Summary* or PF-2 Report (PF-2). These differences must be absorbed in the Estimated Cost to Complete.
4. **Corollary Construction Costs Group – Group Content and Format Requirements.** This group consists of those additional costs which have been, or will be, included in Reclamation’s construction program for the specific project. Do not include nonconstruction costs.

Costs	Support Schedule	Project Total	Project Purpose 1	Project Purpose 2	Nonreimb Safety of Dams
<b>Corollary Construction Costs</b>					
Fish and Wildlife Plant (Section 8)		\$	\$	\$	\$
Recreation Facilities (Section 8)					
Other Agencies Costs – Specify					
R&B Contracts, Gross					
Transitional Development Costs, Gross					

# Reclamation Manual

Directives and Standards

**TEMPORARY RELEASE**

(Expires 11/11/2016)

Costs	Support Schedule	Project Total	Project Purpose 1	Project Purpose 2	Nonreimb Safety of Dams
Deferred Maintenance Funded (R&B)					
Property Transfers					
Nonreimbursable Construction Expenses					
Investigations (SGL 199B)					
Reclamation Cost Transfers to Bonneville Power Association or Western Area Power Administration (Western)					
Loss on Disposition of Assets (SGL 7210)					
Retirements and Abandoned Plant					
Reimbursable SOD Cost Allocation			+	+	-
<b>Subtotal</b>					

- A. **Expensed Cost Data.** Construction costs recorded in the financial accounting system in 6-series expense (6xxx) or 7-series gains/losses (7xxx) SGL accounts, which are repaid as part of the project's capital investment, are reported on the SPCCR under the **Corollary Construction Costs** group.
- B. **Section 8 (Sec. 8).** Features financed with funds authorized by Sec. 8 of the April 11, 1956, Colorado River Storage Project Act must be included under the **Corollary Construction Costs** group. Sec. 8 work is predominately allocated to nonreimbursable recreation and fish and wildlife project purposes.
- C. **Construction Costs Incurred by Other Federal Entities.**
- (1) The **Corollary Construction Costs** group reports the construction costs incurred by another Federal entity, e.g., Corps of Engineers, Western. Reclamation recovers these costs from our project beneficiaries, **but does not record them in Reclamation's SGL accounts.** This information must be obtained from the agency involved in the repayment arrangement. Enter an offsetting amount in the repayment section of the SPCCR on a line titled **Other Credits – Nonreimbursable** in the **Other Credits** group. The regions must not record other Federal entity costs in Reclamation's proprietary SGL account. Memorandum SGL accounts must be used if a region determines it is necessary to record these other Federal entity costs in our accounting system. The other Federal entity is responsible for ensuring these costs tie back to the appropriate supporting documents.

# Reclamation Manual

## Directives and Standards

### *TEMPORARY RELEASE*

*(Expires 11/11/2016)*

---

- (2) An example of other Federal entity costs is PUP transmission costs incurred to transmit power to Reclamation project water customers or to other Reclamation project purposes.
- D. **R&B Program Contract Costs.** Completed R&B capitalized construction work is part of Reclamation's construction program and must be reported on the project SPCCR. Include R&B construction costs under the **Corollary Construction Costs** group.
- E. **Investigations.** Ordinarily, reimbursable investigation costs are included in the construction cost of completed features or in the total estimated cost if uncompleted. Capitalized investigation costs not included in the CIP or Plant SGL accounts are recorded in SGL 199B and are reported on the SPCCR under the **Corollary Construction Costs** group.
- F. **Asset Transfers to Other Federal Entities.** Report capitalized construction costs transferred to another Federal agency, such as those for surplus property and transmission lines transferred to Western, in the **Corollary Construction Costs** group. An offsetting credit must be recorded in the repayment section of the SPCCR on a line titled **Other Credits**, with the other Federal entity identified in the **Other Credits** group under the appropriate project purpose.
- G. **Asset Transfers to Water Customers.** When title to a Reclamation asset, such as a single-purpose canal or pumping station, is transferred to a water customer or district, the asset no longer belongs to Reclamation. However, the capital investment cost incurred to build the asset must continue to be included as part of the total project construction costs in the SPCCR. Report the total expenditure value of any assets transferred out in the **Corollary Construction Cost** group.
- H. **Asset Transfers-In.**
- (1) **Asset Transfers-In From Another Federal Agency.** Record assets transferred-in from another Federal agency in the accounting system at the net book value. Allocate this cost to project purposes, divisions, etc., as appropriate, and report the cost on the SPCCR. The net book value of the asset is a reimbursable project cost.
- (2) **Asset Transfers-In From Non-Federal Entities.** Record assets transferred-in, at no cost, from a non-Federal entity at the net book value recorded in the other entity's accounts or at fair market value if net book value cannot be determined. Report the cost on the SPCCR. Allocate the cost to the appropriate project purposes and down to divisions, etc. as needed. Record an offsetting credit in the

# Reclamation Manual

Directives and Standards

## TEMPORARY RELEASE

(Expires 11/11/2016)

repayment section of the SPCCR on a line titled **Other Credits** – with the other entity identified in the **Other Credits** group under the appropriate project purpose, as the Federal government did not incur any costs for the asset.

### I. Repayment Responsibility Transfers.

- (1) **Transfers-Out.** Where another Federal entity has assumed the repayment liability for some or all of Reclamation’s project costs, report the costs in this group, **not in the PP&E** group.
- (2) **Transfers-In.** Include costs for which Reclamation has assumed repayment recovery responsibility from another Federal entity. Do not include costs incurred by another Federal entity in the SPCCR.

J. **Other Long-Term Assets.** Some projects will have occasion to report costs classified in the accounts as other long-term assets. In instances where a reported amount includes the acquisition cost of power-income-rights of water users, the acquisition costs and power revenues realized and anticipated as a return thereof must be shown in the power allocation column of the summary statement.

K. **Retired or Abandoned Assets.** Include only **net** retirement and abandonment costs on the retired or abandoned plant line.

L. **Transitional Development Costs.** Report transitional development costs in SGL 199B. Any future estimated costs of this nature must be included gross, prior to repayment, under the **Estimated Cost to Complete** group.

M. **Nonreimbursable Construction Costs.** Include **only** those construction costs classified as nonreimbursable by Congress, or by Reclamation practices or policy, regardless of the project purpose allocation. Such nonreimbursable costs may be identified in the initial project legislation. Examples of other legislation that designate costs as nonreimbursable include the R&B program, the Farm Unit Exchange Act (August 13, 1953; ch. 428. sec. 13, 67 Stat. 568; 43 USC 451K) and the Second Deficiency Appropriation Act for 1924 (Fact Finders’ Act) (December 5, 1924; ch. 4, subsec. K, 43 Stat. 703; 43 USC 526).

### 5. Estimated Cost to Complete Group – Group Content and Format Requirements.

Costs	Support Schedule	Project Total	Project Purpose 1	Project Purpose 2	Nonreimb. Safety of Dams
<b>Estimated Cost to Complete</b>					
Construction		\$	\$	\$	\$

# Reclamation Manual

Directives and Standards

## TEMPORARY RELEASE

(Expires 11/11/2016)

Costs	Support Schedule	Project Total	Project Purpose 1	Project Purpose 2	Nonreimb. Safety of Dams
Recreation Facilities					
Fish and Wildlife Plant					
Other – Specify					
Reimbursable SOD Cost Allocation			+	+	-
<b>Subtotal</b>					

A. **Computing Estimated Cost to Complete.** Estimated cost to complete will be the total programmed future-year cost based on the PF-2. There are three basic methods to compute **Estimated Cost to Complete**.

- (1) **Method 1:** This method uses Total Estimated Cost per last completed SPCCR, less Total Construction Cost to Date.
- (2) **Method 2:** This method uses Estimated Construction Cost for the out-years (the years beyond the reporting year) of a PF-2 or *Official Program Schedule Detail (Working Version)* (PF-2b).
- (3) **Method 3:** This method applies if construction has not started. The amount used is the total Program Cost figure found in Column 5 (Estimated Total) of the PF-2 and PF-2b.

B. **CIP.**

- (1) The Construction line in the **Estimated Cost to Complete** group includes CIP costs. Construction costs will be supported by the same schedule that lists costs by program item. Group similar items on one line if individual listings are impractical and the group total does not involve more than one allocation formula. The schedule will contain three monetary columns: (i) Total Estimated Cost; (ii) Construction in Progress; and (iii) Balance to Complete Construction. The amounts in column (i) are obtained from the Official Estimate, Form 7-1720 – *Project Cost Estimate*. The amounts in column (ii) are obtained from SGL 1720, and the amounts in column (iii) are the difference between columns (i) and (ii). As a general rule, the Estimated Total Construction Cost reported in the summary statement will be in agreement with the total Construction Cost reported on Form 7-1720, if the project has no completed features as of the effective date of the SPCCR.
- (2) Obtain estimated future costs, future cost deductions, and anticipated future repayment from the latest available official estimates, control schedules, definite

# Reclamation Manual

Directives and Standards

## TEMPORARY RELEASE

(Expires 11/11/2016)

plan and feasibility reports, or other sources of a relevant nature, approved and in effect as of the SPCCR date. When a construction PF-2 or a PF-2b is prepared for a project, the total to be allocated in the SPCCR will be based on the costs that are in effect for the year the SPCCR represents.

C. **Other Costs Included.** Cost information related to the following activities or features must be included in the **Estimated Cost to Complete** group:

- (1) Service Facilities (e.g., buildings, SGL 1730 estimated cost to complete).
- (2) Estimated cost to complete work under Sec. 8 of the Colorado River Storage Project Act (April 11, 1956; Pub. L. 84-485; ch. 203 sec. 8, 70 Stat. 110; 43 USC 620g).
- (3) Future estimated transitional costs are not reported under the **Estimated Cost to Complete** group. These costs must be reported in the **Other Costs** group.

6. **Other Costs Group – Group Content and Format Requirements.** This group consists of capitalized IDC and any additional costs or charges, not part of the construction cost of the project, which are included in the repayment analysis or the resulting repayment obligations of a beneficiary.

Costs	Support Schedule	Project Total	Project Purpose 1	Project Purpose 2	Nonreimb. Safety of Dams
<b>Other Costs</b>					
IDC Assessment		\$	\$	\$	\$
IDC Transferred to Other Federal Agencies					
Accumulated O&M Deficit					
Estimated IDC to Complete					
Costs assumed from _____ Project					
O&M Deficit Funded					
O&M Deficit Not Funded					
Interest & Penalties Funded					
Other Costs Funded					
Costs of Other Agencies – Specify					
Loans – Drought Emergency Assistance					
Reimbursable SOD Cost Allocation			+	+	-
<b>Subtotal</b>					

# Reclamation Manual

## Directives and Standards

### **TEMPORARY RELEASE**

*(Expires 11/11/2016)*

---

- A. **Interest.** Not all projects are required by law to capitalize IDC in SGL 1720 – CIP. For those that are, the total to date assessment can be obtained from the worksheets used to calculate the interest, or from the amount recorded in the accounting system in SGLs 1720 and/or 1740. Generally, M&I water and power project purposes are always assessed IDC. There are situations where the authorizing legislation requires interest to be assessed on other project purposes. **Do not include IDC** in the **PP&E** group. IDC is to be reported as a separate line in the **Other Costs** group.
- B. **Deficits.** No deficits shall be reported without advance approval of the Commissioner. Any deficit shown **must** be footnoted. Otherwise, any cost not covered by existing repayment arrangements must be reported under Anticipated **Future Repayment** group or under the **Other Credits** group. The authorization must be cited in a footnote.
- C. **Costs Allocated to Another Project or Feature.**
- (1) In some instances, one project's facilities (constructed or to be constructed) are intended to serve another project and the construction costs are assigned to the benefiting project for repayment. Both the assigned costs and the repayment must be reported in the benefiting project's SPCCR and not in the originating project's SPCCR. The assigned costs must be reported in the **Other Costs** group either on separate lines appropriately titled or clearly identified in footnotes if combined on lines with the project's other cost and repayment data. Normally, such assigned costs will be included in the benefiting project's repayment contracts.
  - (2) Drought Emergency Assistance Loans must be included on the SPCCR in the **Other Cost** group if an SPCCR is required for the project.
  - (3) Report other agency's project costs in the **Other Costs** group when associated financially with Reclamation's appropriations. Such project costs should be reported in the cost group that most closely mirrors the types of costs reported. For example, costs expended to construct physical assets would be included in the **PP&E** group and detailed breakdown requirements must be followed.
  - (4) Report costs and interest separately. For example: In situations where another agency's costs are not recorded in Reclamation's SGL accounts but:
    - (a) The funding for the work was appropriated from the Reclamation fund and the expectation is that the assets will eventually be transferred to Reclamation; or

# Reclamation Manual

## Directives and Standards

### **TEMPORARY RELEASE**

*(Expires 11/11/2016)*

---

- (b) Reclamation recovers the costs and deposits the cash into the Reclamation fund or other fund code that Reclamation manages or controls.
7. **Supporting Schedules – Minimum Requirements.** Supporting Schedules are required for any SPCCR that has more than one project feature or has one or more project features allocated to two or more project purposes. List Supporting Schedules in the table of contents. Use the standardized naming configuration and follow the standardized content and format requirements.
8. **Supporting Schedules – Specific Requirements.**
- A. The following are the standard required Supporting Schedule letters and names:
- (1) **Schedule A – Property, Plant, and Equipment**
  - (2) **Schedule B – Corollary Construction Costs**
  - (3) **Schedule C – Estimated Costs to Complete**
  - (4) **Schedule D – Other Costs**
- B. Each supporting schedule will correspond to the groups presented in the Summary Statement cost section, except for CIP costs, which are included in Schedule C instead of Schedule A. The schedule letter and title for each supporting schedule must be presented at the top of each page. Except for displaying the schedule letter and title, the regions will determine the format used to present the detailed supporting information in these supporting schedules.
- C. **Single Purpose Allocation.** Supporting schedules are not required for a cost line-entry on the SPCCR Summary where the entire reported amount is associated with a single feature allocated to a single purpose.
- D. **Multiple Features and/or Allocations.** Every cost and repayment line-entry on the SPCCR Summary associated with a feature(s) allocated to two or more project purposes or distributed between divisions or repaying entities must be itemized on a Supporting Schedule(s). The supporting schedule(s) must itemize the major component feature(s) costs by project purpose and by SGL account and repayment by project purpose line item. The schedule(s) must show the basis and percentage used to allocate costs common to two or more purposes, i.e., multi-purpose costs, between purposes, divisions, or other entities.