

Reclamation Manual

Directives and Standards

Subject:	Security Guards and Security Patrols
Purpose:	To establish minimum requirements for the implementation of security guards and security patrols at Bureau of Reclamation-owned facilities. The benefit of this Directive and Standard (D&S) is consistent application of security standards and procedures at all Reclamation facilities.
Authority:	Reclamation Act of June 17, 1902 (ch. 1093; 32 Stat. 388; 43 U.S.C. 391) and acts amendatory thereof and supplementary thereto; Critical Infrastructure Protection Act of 2001 (Pub. L. 107-56; 115 Stat. 272; 42 U.S.C. 5195c); Homeland Security Act of 2002 (Pub. L. 107-296; 116 Stat. 2135; 6 U.S.C. 101); Consolidated Natural Resources Act of 2008, Section 513, Bureau of Reclamation Site Security (Pub. L. 110-229; 122 Stat. 755; 43 U.S.C. 373e); 43 U.S.C. 1733(c)(2); Executive Orders (EO) 10450, 10577; Presidential Policy Directives 7 and 21; and Departmental Manual (DM) Parts 442, 444, and 446.
Approving Official:	Director, Mission Assurance and Protection Organization (MAPO)
Contact:	MAPO, Security Division (84-57000)

1. **Introduction.** This D&S prescribes minimum standards, requirements, and processes for the implementation of security guards and security patrols at Reclamation facilities. The intent is to establish requirements to ensure consistency throughout Reclamation.
2. **Applicability.** This D&S applies to all Reclamation-operated facilities and all Reclamation personnel.
3. **Security Guards and Security Patrols at Reclamation Facilities.**
 - A. Per 444 DM 2, all Reclamation National Critical Infrastructure (NCI), also known as M4 facilities, will have armed security guards. Guard capabilities must be provided from contract security, inter-agency agreement, or proprietary employees.
 - (1) All NCIs will have Tier III on-site response capabilities for regular posting and Tier IV capabilities for situations that require a tactical response.
 - (2) Tier IV capabilities must be comprised of on-site personnel, off-site personnel, or a combination of the two.
 - B. Security guards are not required at M3, M2, M1, or low risk facilities. Responsible managers have the option of adding guards and are responsible for all direct costs and all reimbursability ceiling impacts.

Reclamation Manual

Directives and Standards

- C. The Denver Security Division (DSD) will not fund random security patrols. This does not apply to roving personnel at NCI facilities operating as part of a dedicated, on-site guard force that has otherwise been approved.
- D. If a region determines a site-specific requirement for security guards that requires DSD program funding, or increases impact to the reimbursability ceiling, the region will submit a guard determination package for approval using the decision document process and format outlined in Reclamation Manual (RM) D&S, *Facility Security* (SLE 03-02).
 - (1) Security guards at non-NCI facilities, unless approved in a decision document, are not funded by DSD.
 - (2) All reimbursability ceiling impacts for security guards and security patrols not formally approved by a decision document as outlined in SLE 03-02 are the responsibility of the facility, area office, or region acquiring the services.

4. Coordination and Approval Requirements.

- A. Any capabilities that increase costs and impact the reimbursability ceiling must be coordinated with the protection services program manager and submitted for approval using the decision document process and format outlined in SLE 03-02.
- B. Addition of guards which do not increase the reimbursability ceiling require coordination with DSD but are approved by the regional director. Notification prior to implementation through a memorandum to the chief security officer will meet the coordination requirement.

5. Definitions.

- A. **Guard Capability Tiers or Tier I-IV.** Specific levels of abilities (and expectations) for guards are defined in RM D&S, *Protection Services* (SLE 04-03).
- B. **National Critical Infrastructure or NCI.** Reclamation facilities so vital to the United States that the incapacity or destruction of such facilities would have a debilitating impact on national security, national economic security, national public health or safety, or any combination of those matters.
- C. **Reimbursability Ceiling.** Information on the reimbursability ceiling and its impact to Reclamation is located in RM D&S, *Reimbursability of Security Costs* (SLE 05-01).
- D. **Security Guard.** A person employed or assigned to protect property and/or personnel or serve as a deterrent.

Reclamation Manual

Directives and Standards

- E. **Security Patrol.** An individual or group traveling through an area to identify security issues or serve as a deterrent to unwanted actions.
6. **Review Period.** The originating office will review this release every 4 years.

RECLAMATION MANUAL TRANSMITTAL SHEET

Effective Date: _____

Release No. _____

Ensure all employees needing this information are provided a copy of this release.

Reclamation Manual Release Number and Subject

Summary of Changes

NOTE: This Reclamation Manual release applies to all Reclamation employees. When an exclusive bargaining unit exists, changes to this release may be subject to the provisions of collective bargaining agreements.

Filing instructions

Remove Sheets

Insert Sheets

All Reclamation Manual releases are available at <http://www.usbr.gov/recman/>

Filed by: _____

Date: _____