



## RECLAMATION MANUAL (RM) APPROVAL FORM



**RM Release Series Number(s) (ex. RCD 03-01):**

**RM Release Subject(s):**

**Originating Office:**

**Point of Contact (POC):**

**Type of Action:**

New Release

New Temporary Manual Release (TRMR)

Minor Revision

Major Revision

TRMR Renewal

Deletion

**Summary of Action:**

**List of Attachments\*:**



**Reviewed by Employee/Labor Relations (84-5800) (Not required for minor revisions)**

Requirement for union notification/request for comments met; union comments, as appropriate, forwarded to originating office.  
No union referral required.

Signature:

Name and Title:

**Approved by Management (temporary actings cannot approve RM actions)**

My signature below indicates my approval of the Reclamation Manual action described in the *Summary of Action* section above. If more than one approving official, both must sign below.

Signature:

Name and Title:

Signature:

Name and Title:

**\*Required Attachments:**

For New Releases, Major Revisions, Minor Revisions, and TRMRs:

- Final clean Word draft version of release and related appendices

For Major Revisions and Minor Revisions:

- Tracked changes version of updated release and related appendices

For New Releases, Major Revisions, New TRMRs and Deletions:

- Comment disposition matrices (when applicable: RLT, RLT Fatal Flaw, External, External Fatal Flaw)