

Reclamation Manual
Directives and Standards

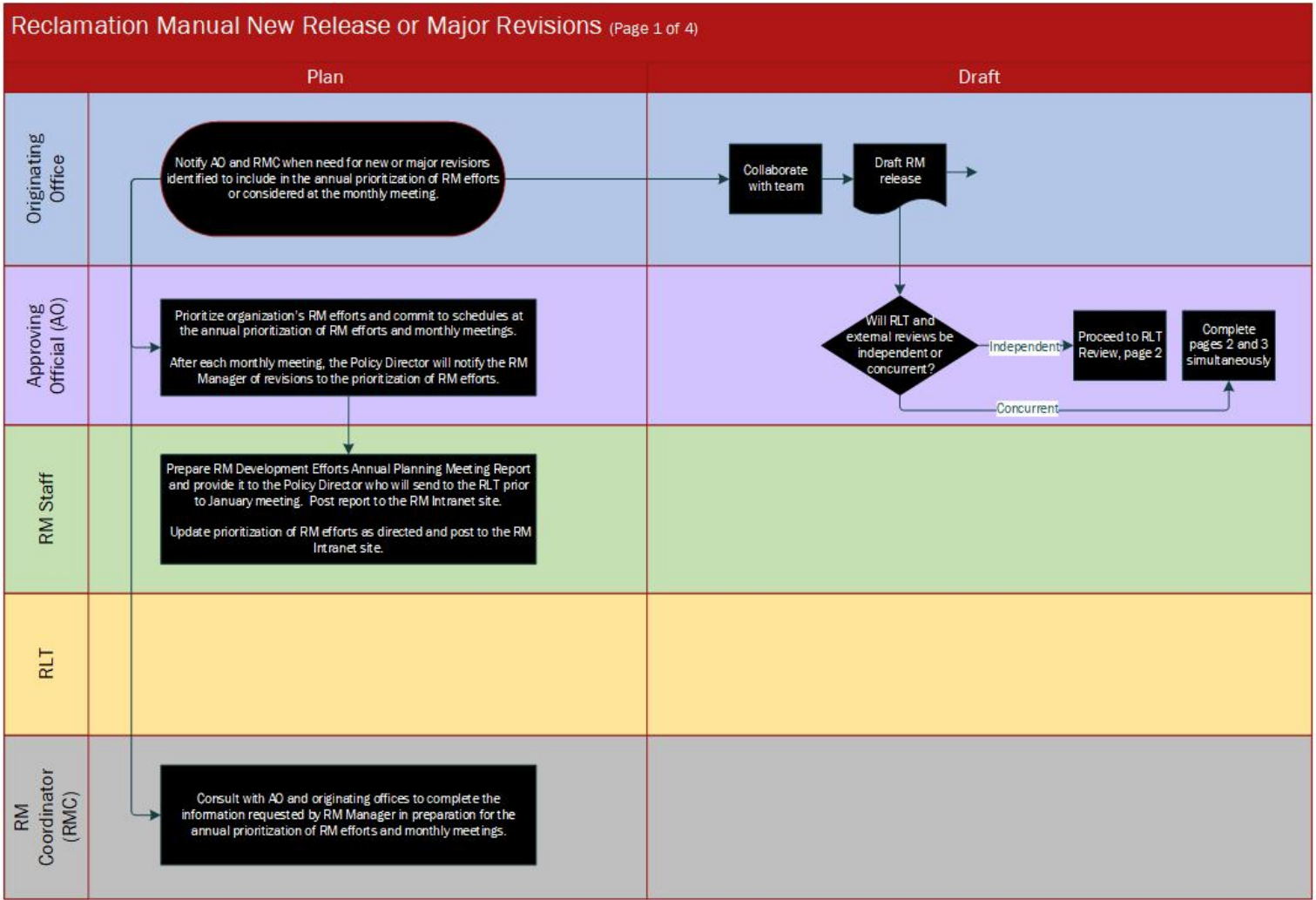
Checklist of Required Steps Depending on Type of Release

	Type of RM Release→	Policy				D&S				TRMR (Policy or D&S)				Documents incorporated by reference via deviation approval (e.g., FIST, RSHS) ¹			
	Type of Revision→	Minor Revisions	Major Revisions	New Release	Deletion	Minor Revisions	Major Revisions	New Release	Deletion	Minor Revisions	Major Revisions	New Release	Deletion ²	Minor Revisions	Major Revisions	New Release	Deletion
	Steps in RM Process↓ (Reference to RCD 03-01)																
1	Annual Plan (¶ 3.A.)		X	X			X	X			X	X			X	X	
2	45-Day RLT Review (¶ 3.C.(1); Appendix B)		X	X			X	X							X	X	
3	2-Week TRMR RLT Review (¶ 3.C.(1); Appendix B)										X	X					
4	2-Week Deletion RLT Review (¶ 5.D., Appendix Q)				X				X				X				X
5	RLT Comment Disposition Matrix (¶ 3.C.(1); Appendix C)		X	X			X	X			X	X			X	X	
6	2-Week RLT Fatal Flaw Review ³ (¶ 3.C.(1)(d); Appendix D)		X	X			X	X							X	X	
7	RLT Fatal Flaw Comment Disposition Matrix (¶ 3.C.(1)(d); Appendix E)		X	X			X	X							X	X	
8	External Review and Purpose Statement (¶ 3.C.(2)(a); Appendix F)		X	X			X	X							X	X	
9	External Comment Disposition Matrix (¶ 3.C.(2)(b); Appendix G)		X	X			X	X							X	X	
10	2-Week External Fatal Flaw Review ⁴ (¶ 3.C.(2)(c); Appendix H)		X	X			X	X							X	X	
11	External Fatal Flaw Comment Disposition Matrix (¶ 3.C.(2)(c); Appendix I)		X	X			X	X							X	X	
12	Proper Format (¶ 3.D.(1); Appendix J, K)	X	X	X		X	X	X		X	X	X		X	X	X	
13	Form 7-2522B (¶ 3.D.(2)(a)(i); Appendix L)		X	X	X		X	X	X		X	X	X		X	X	X
14	Final Approved Version (¶ 3.D.(2)(a)(iii))		X	X			X	X			X	X			X	X	
15	Track Change Version (¶ 3.D.(2)(a)(iii))		X	X			X	X			X	X			X	X	
16	Track Change Version (¶ 5.C.(3))	X				X				X				X			
17	Minor Revision Memo (¶ 5.C.; Appendix P)	X				X				X				X			

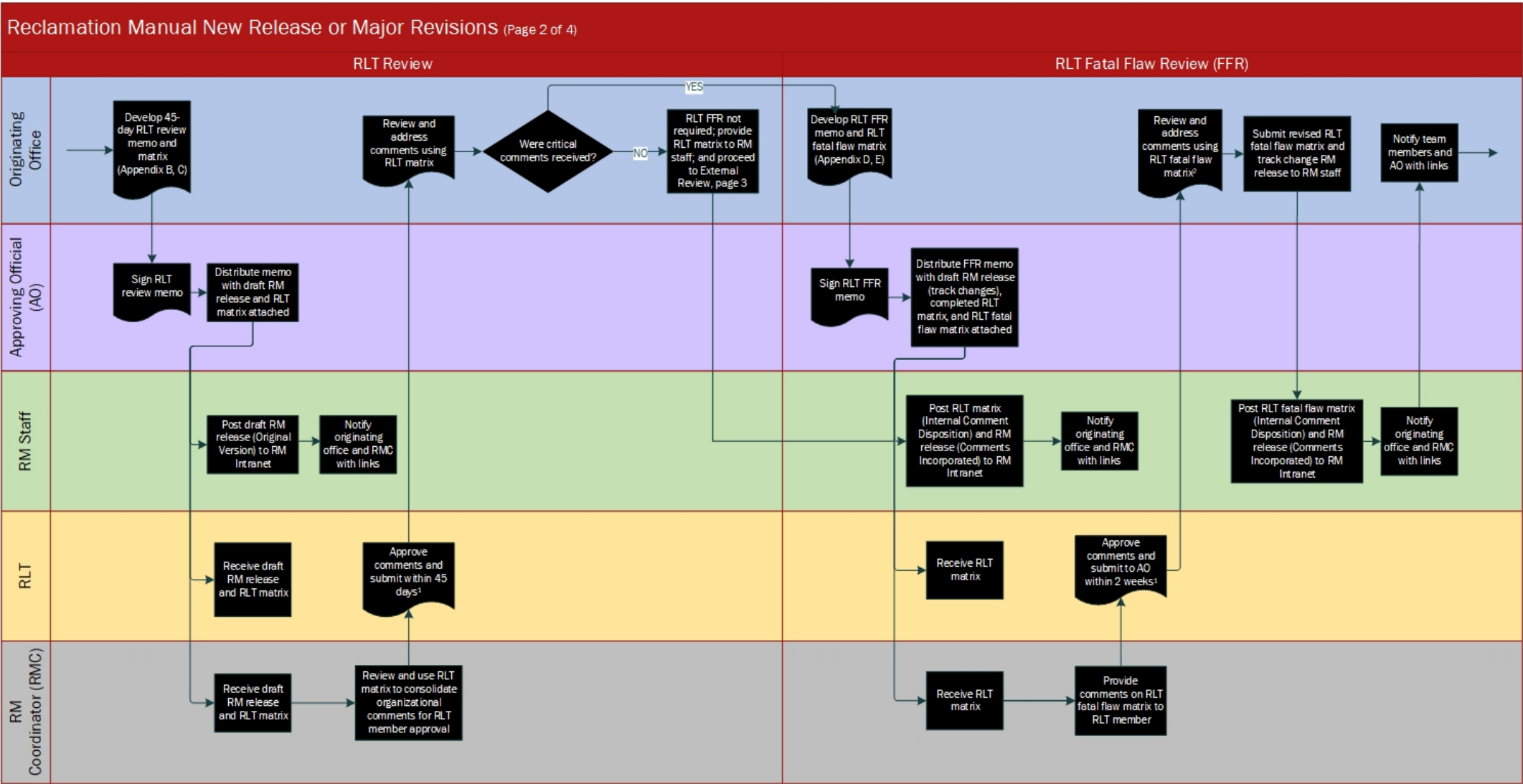
¹If the deviation conflicts with the column denoted checklist, then follow the process approved in the deviation.
²Deletion is not the same as expiration. If a TRMR expires, no actions are required as part of the RM process.
³RLT fatal flaw review is only required if critical comments are received during RLT review, and is only required to be sent to those RLT members who submitted critical comments.
⁴External fatal flaw review is only required if the originating office determines the severity of external comments is critical.

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Process Map: New Release or Major Revisions

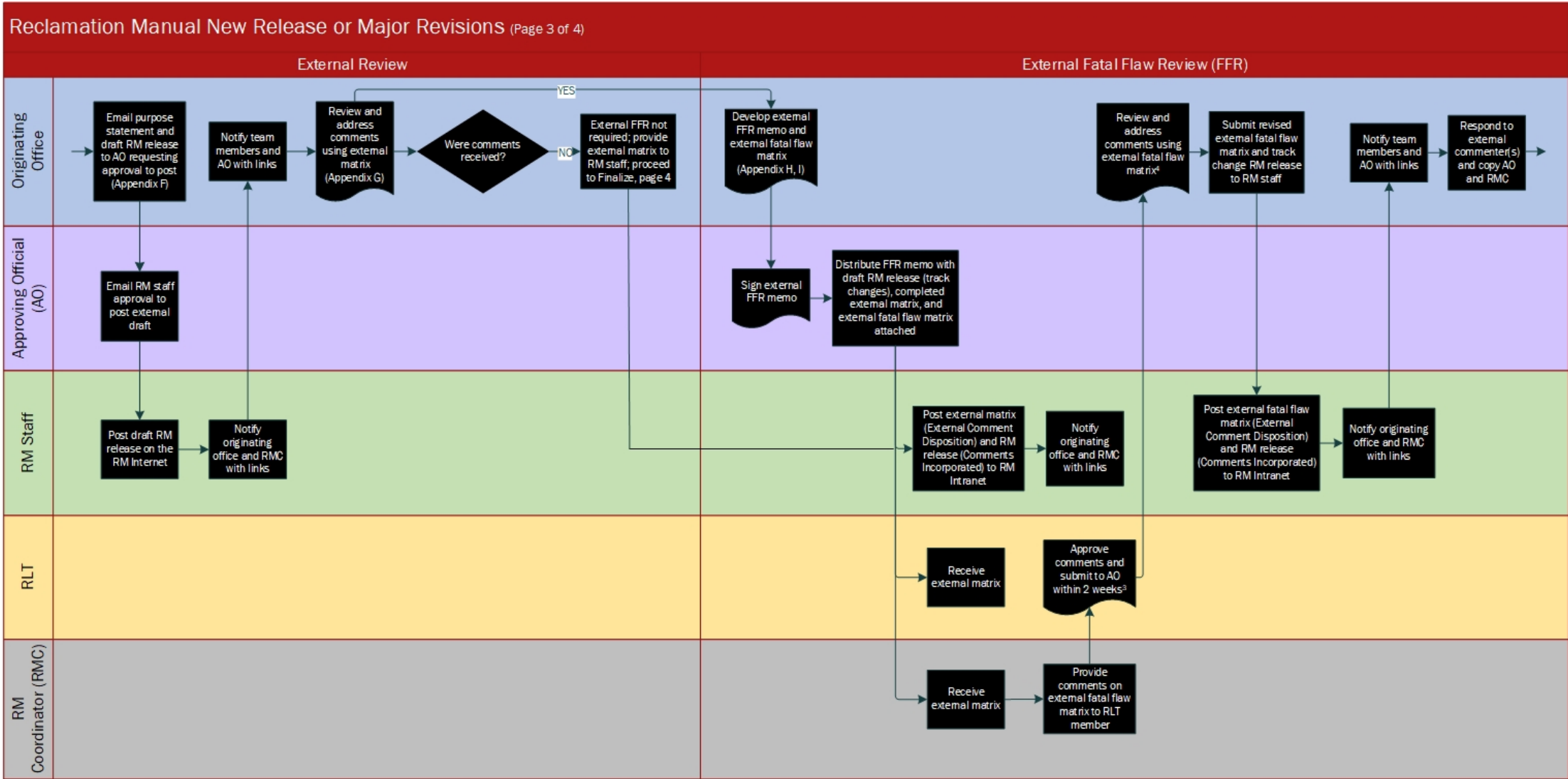


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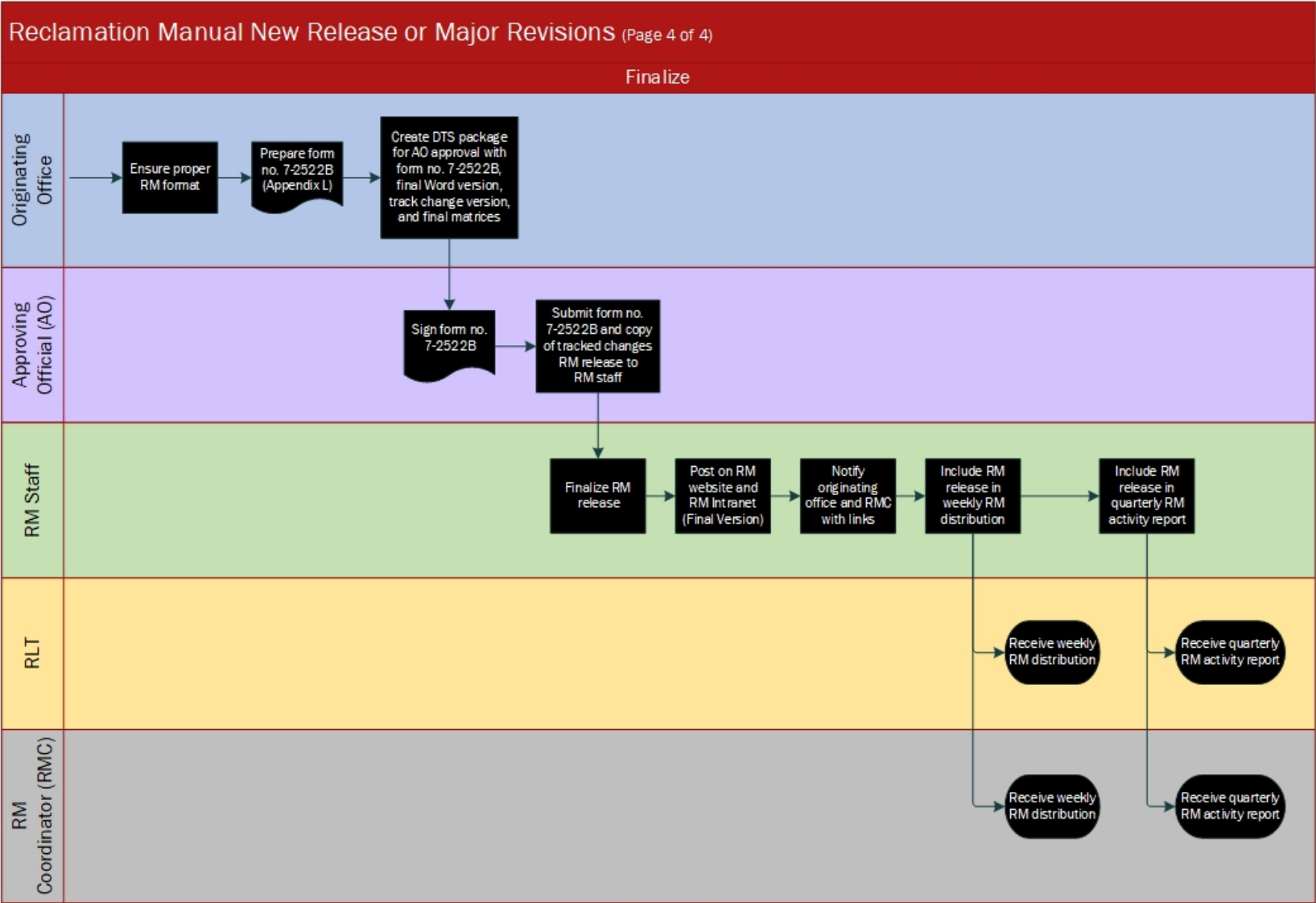
¹Comments will be submitted by the RLT member, or by their deputy, assistant, or RMC with a copy to the RLT member. Concurrence will be assumed by the originating office if the due date passes and an extension is not requested.
²If the AO and RLT member cannot agree on how to proceed, the comment will be raised to the Deputy Commissioners for resolution, and the decision will be documented on the RLT matrix.

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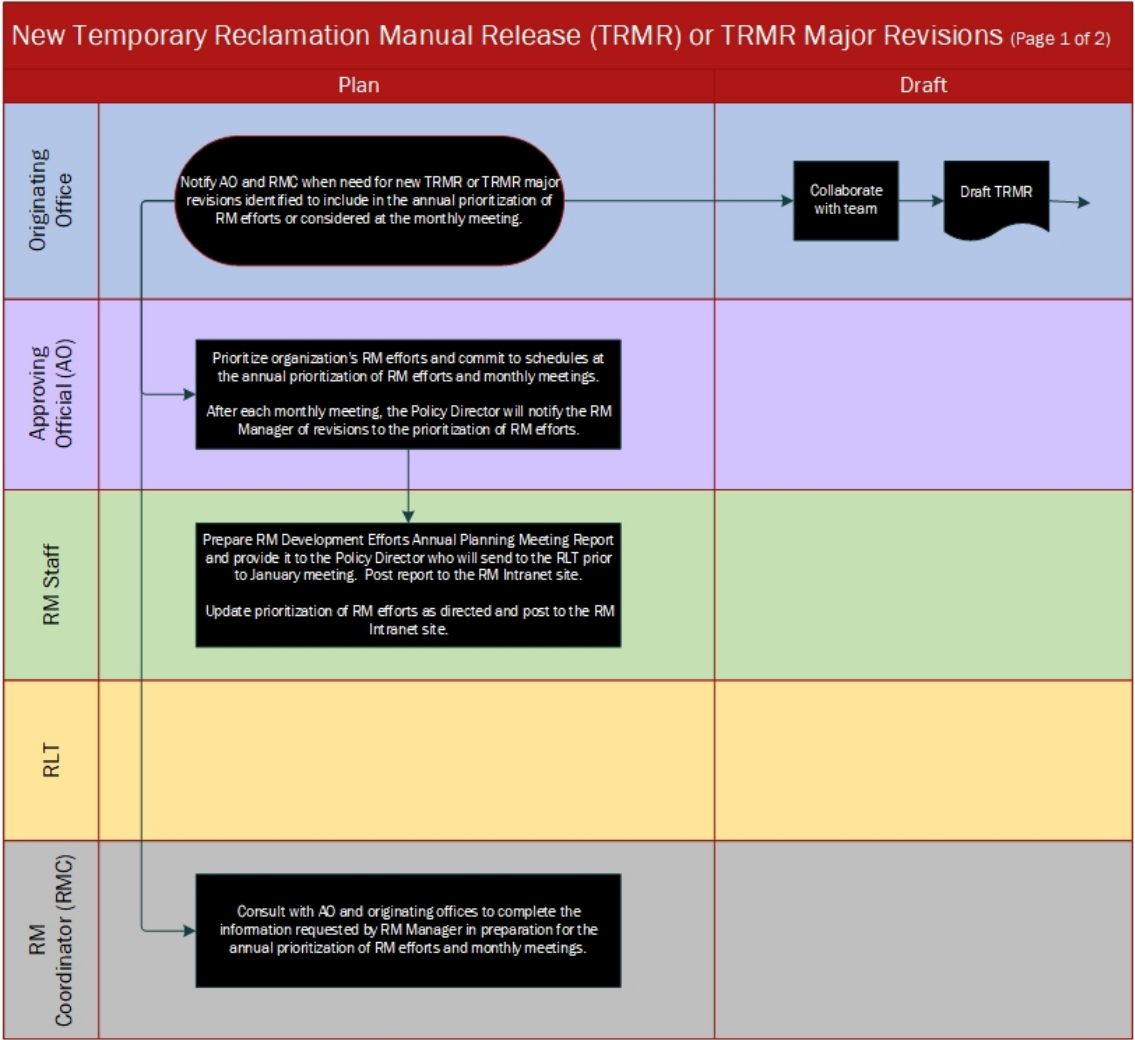
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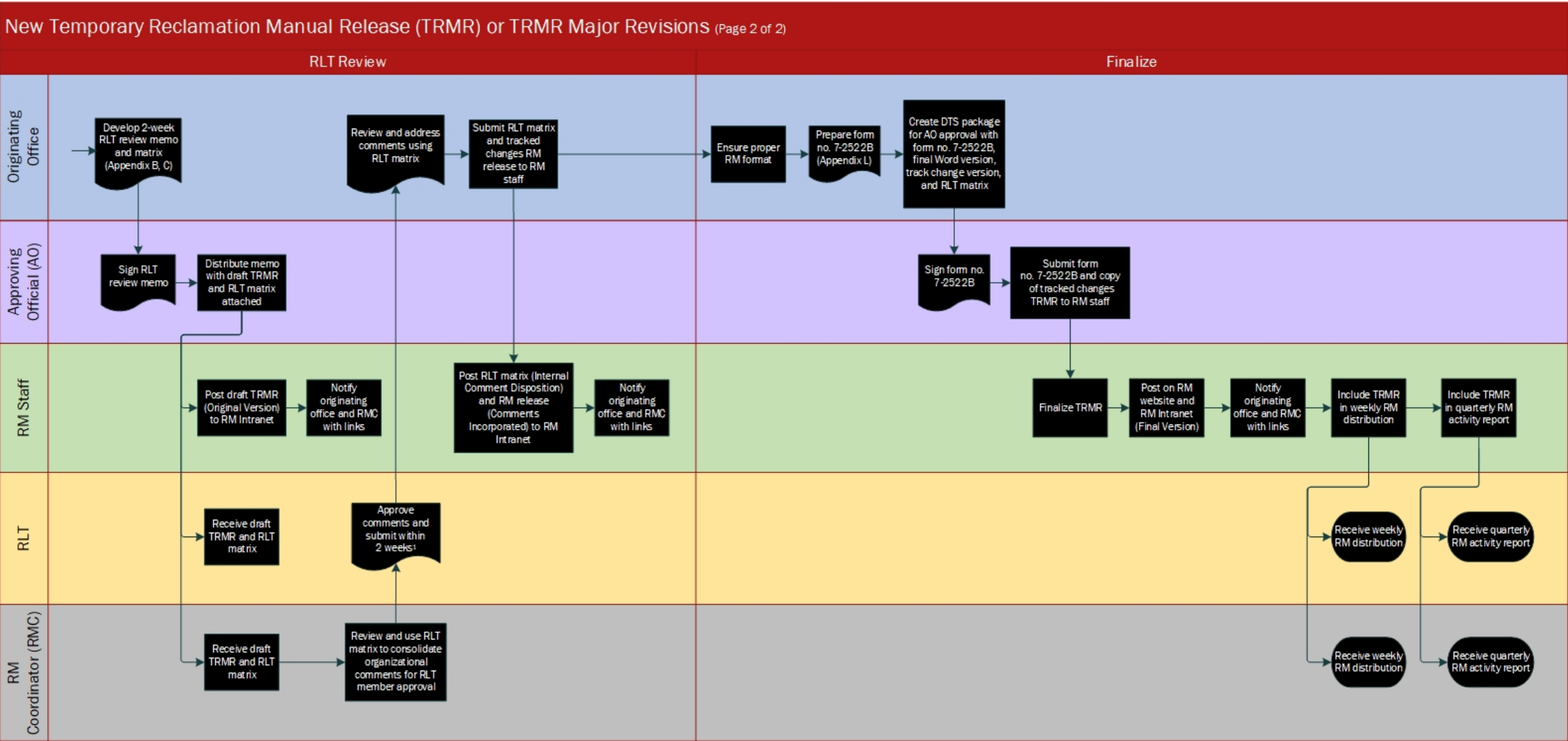
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Process Map: New TRMR or TRMR Major Revisions



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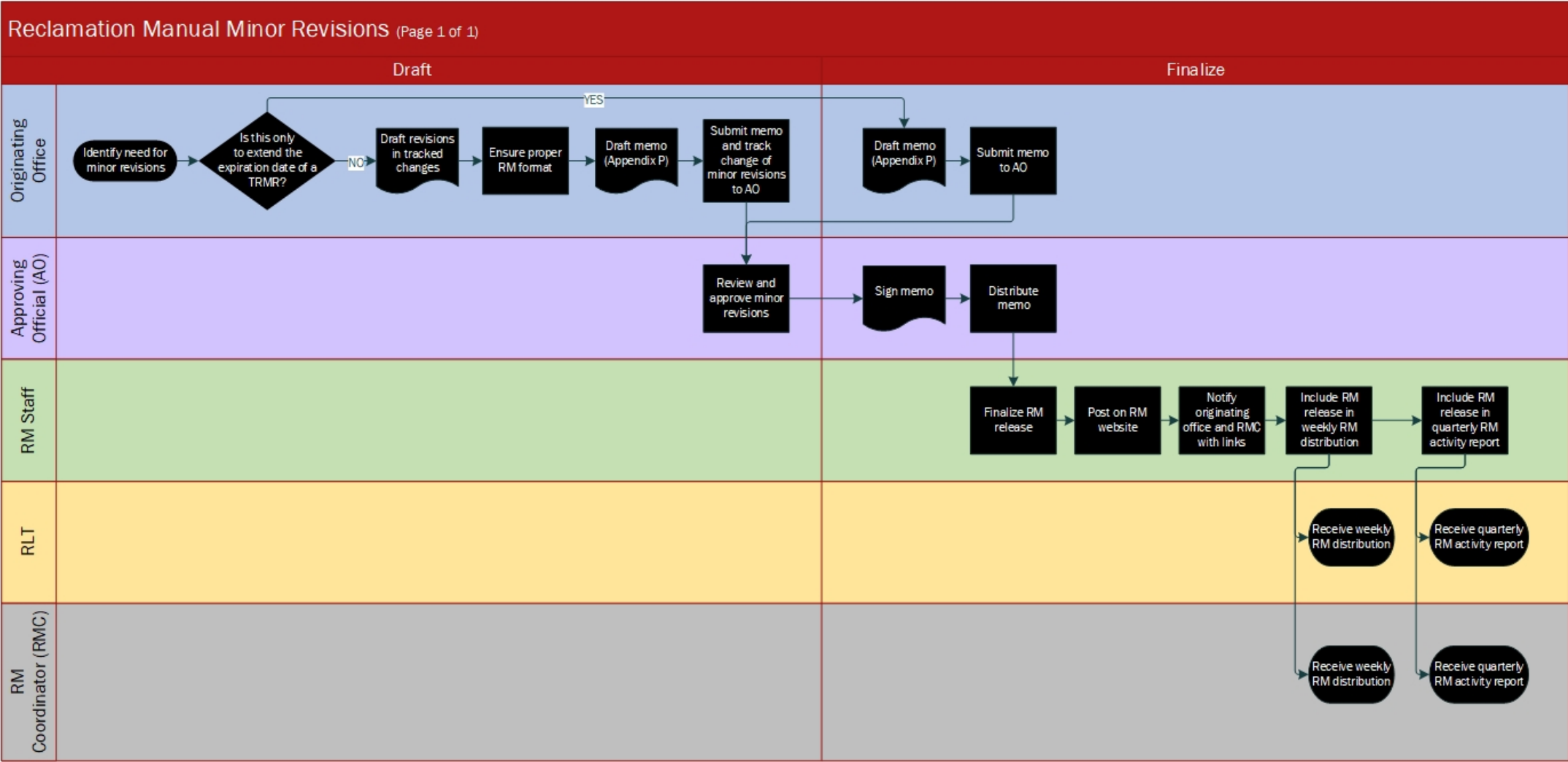
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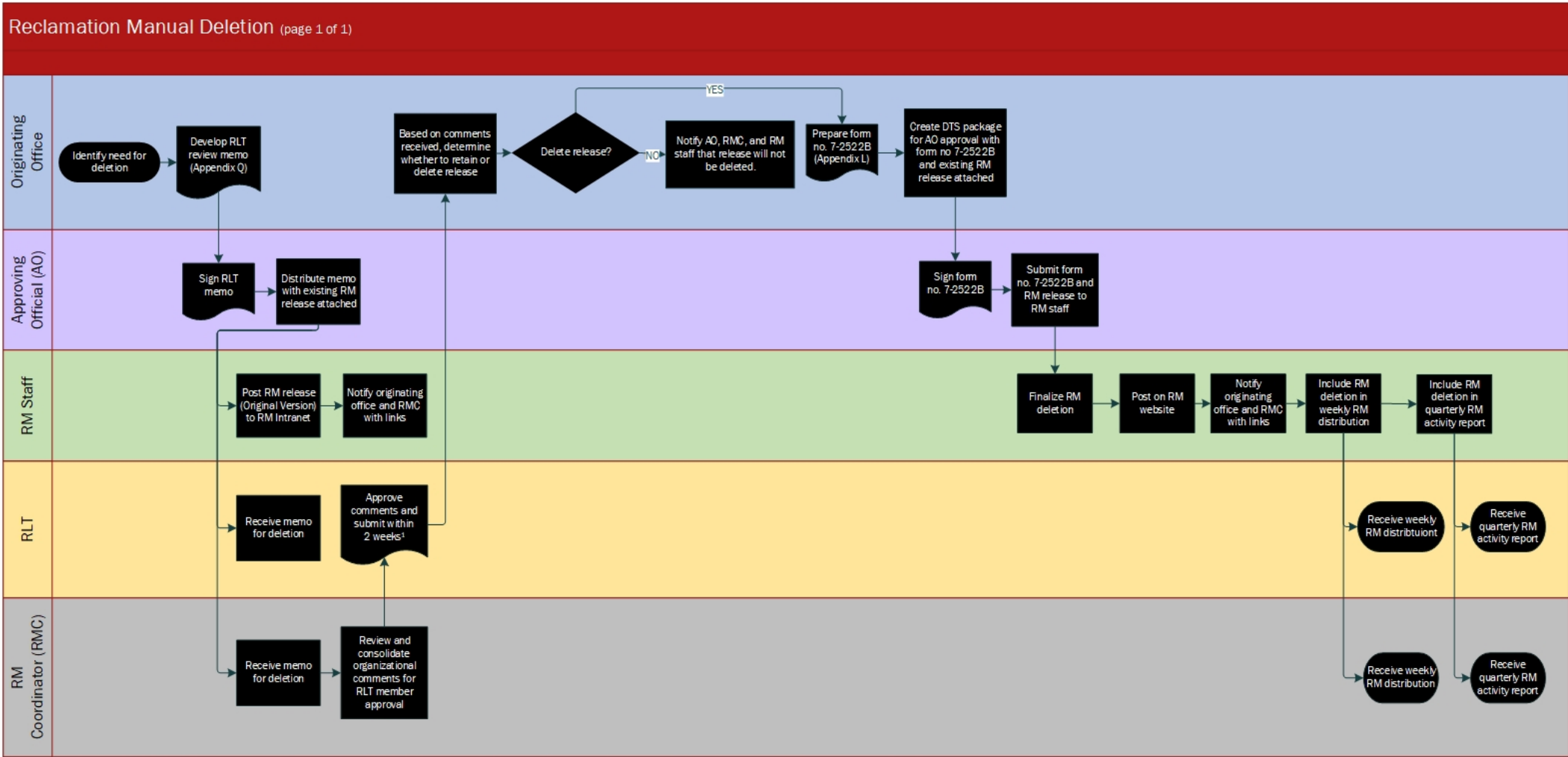
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Process Map: Minor Revisions



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Process Map: Deletion



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Process Map: Certification

