



— BUREAU OF —  
RECLAMATION

**Wage Survey Collection Form**

The Bureau of Reclamation (Reclamation) is required by 5 CFR § 532.285 to establish and issue special wage schedules for wage supervisors of negotiated rate wage employees in Reclamation. These schedules shall be based on annual special wage surveys conducted by Reclamation in each special wage area. Survey jobs representing Reclamation positions will be matched to private industry jobs in each special wage area. Special schedule rates for each position will be based on prevailing rates for that particular job in private industry. To accomplish our annual special wage survey, we are kindly requesting position data from your company.

**Reclamation Position:** \_\_\_\_\_

**Wage Area:** \_\_\_\_\_

Please review the attached position description to determine if you have a comparable position within your company.

Do you have a comparable position?    Yes    No

Title of position: \_\_\_\_\_  
*(Please provide a position description, if available.)*

Organizational placement: \_\_\_\_\_  
*(Please provide organizational chart, if available.)*

Total number of incumbents in position who are physically located in the Wage Area: \_\_\_\_\_

What is the current hourly rate of pay? \_\_\_\_\_  
*(Please provide any applicable salary tables, if available.)*

Date of last increase: \_\_\_\_\_      Percent of last increase: \_\_\_\_\_

If the incumbents are set at different salaries, please provide how many individuals are at each rate:

Salary: _____	# of incumbents: _____	Salary: _____	# of incumbents: _____
Salary: _____	# of incumbents: _____	Salary: _____	# of incumbents: _____
Salary: _____	# of incumbents: _____	Salary: _____	# of incumbents: _____

Does this position supervise other employees?    Yes    No

How many other employees? \_\_\_\_\_

What trades does this position supervise (e.g., electricians, mechanics)?

Is this position Exempt or Nonexempt (FLSA)?    Yes    No

Does the incumbent earn overtime?    Yes    No

Is this position subject to any bonuses?    Yes    No

If so, are the bonuses paid one time or is the hourly rate adjusted?

Please list all other fringe benefits this position receives:

Is this position covered by a labor agreement?    Yes    No  
*(If so, please provide a copy of the agreement)*

Other Information: