

Reclamation Manual

Directives and Standards

7-2686 (01-2024)
Bureau of Reclamation



PAYMENT PLAN AGREEMENT



Customer Name: _____ FBMS Customer Number: _____

Billing Document No.: _____

Pursuant to the Debt Collection Improvement Act of 1996, _____ has requested that he/she/they enter into a repayment to meet an obligation to the Bureau of Reclamation under bill for collection number _____.





As of _____, the total amount due, including principal, interest, and penalties is _____.

To liquidate this debt, _____ understands that:

1. Minimum monthly payments of _____ must be made until the debt is repaid, over not more than a 3-year period. The first payment would be expected by _____.
2. Penalties, Administrative Charges and Interest will continue to accrue on the outstanding principal until the debt is completely paid off.
3. Any payments received are applied first to penalty, administrative, and interest charges and then to principal.
4. There will be no monthly billing notices sent from Bureau of Reclamation.
5. Select one of the payment methods below:
 - ☐ Pre-Authorized Debit/ACH transactions: email bor-sha-accountsreceivable@usbr.gov to coordinate options
 - ☐ Pay Online through Pay.gov: <https://www.pay.gov/public/form/start/596136970>
 - Options:
 - 1. ACH (Bank Account - No Limit)
 - 2. Debit (No Limit)
 - 3. Credit Card (Limit \$24,999)
 - 4. PayPal (Limit \$10,000)
 - 5. Amazon Pay (Limit \$10,000)
 - ☐ Check or Money Orders: Make payable to Bureau of Reclamation
Mail to: _____

6. Payment documents must identify the bill for collection number _____.
7. Upon failure of the customer to make the agreed-upon monthly payment, the remaining debt will immediately become due and will be subject to referral to Treasury, which includes referral to the Treasury Offset Program for collection, and substantial additional fees will be applied by the Treasury.
8. Any questions about the status of your account may be directed to the Bureau of Reclamation, Finance Office.

This is agreed to by the parties whose signatures appear below:

	
Customer's Signature	Date
	
Regional Finance Officer's Signature Bureau of Reclamation	Date

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Collection of this information is authorized by Executive orders 10450, 10865, 12333, and 12356; sections 3301 and 9101 of title 5, U.S. Code; sections 2165 and 2201 of title 42, U.S. Code; sections 781 to 887 of title 50, U.S. Code; parts 5, 732, 736 of title 5, Code of Federal Regulations; Homeland Security Presidential Directive 12, Policy for a Common Identification Standard for Federal Employees and Contractors, August 27, 2004; 5 U.S.C. 301; Federal Information Security Act (Pub. L. 104-106, sec. 5113); Electronic Government Act (Pub. L. 104-347, section 203); the Paperwork Reduction Act of 1995 (44 U.S.C. 3501); the Government Paperwork Elimination Act (Pub. L. 105-277, 44 U.S.C. 2504); and the Federal Property and Administrative Act of 1949, as amended. The requested information will be used by Reclamation personnel to conduct background investigations of contractors, federal employees and potential federal employees seeking to provide services to Reclamation and seeking employment to determine whether the individual meets Reclamation's fitness and integrity standards.