

Reclamation Manual

Directives and Standards

Emergency Management Training Requirements

Emergency Response Personnel. Personnel with an EAP-related response role will complete (if not already completed) the following training requirements, as defined below:

1. **EAP Response Personnel.** Area/field office and dam operations personnel with a role during an EAP-related response (e.g., dam operator, facilities operations)
 - IS-100 – Introduction to the Incident Command System, ICS 100; and
 - IS-700 – Introduction to the National Incident Management System.
2. **EAP Coordinators.** EAP Coordinators (regional and area offices) and personnel who lead the planning or conduct of exercises.
 - Foundational Courses (from FEMA¹).
 - IS-100 – Introduction to the Incident Command System (ICS), ICS 100;
 - IS-139 – Exercise Design and Development;
 - IS-200 – Basic Incident Command System for Initial Response;
 - IS-230 – Fundamentals of Emergency Management;
 - IS-235 – Emergency Planning;
 - IS-700 – Introduction to the National Incident Management System;
 - IS-800 – National Response Framework, an Introduction; and
 - Homeland Security Exercise and Evaluation Program (HSEEP) course.
3. **Area Office Incident Management Personnel.** Personnel within the area office designated to serve on an area office incident management team (IMT).
 - Minimal ICS training for command and general staff (i.e., incident commander, public information officer, liaison officer, operations section chief, planning section chief, logistics section chief, and finance section chief).
 - IS-100 – Introduction to the Incident Command System, ICS 100;
 - IS-200 – Basic Incident Command System for Initial Response;
 - ICS 300 – Intermediate ICS for Expanding Incidents; IS-700 – Introduction to the National Incident Management System;
 - IS-800 – National Response Framework, an Introduction; and
 - (Recommended: ICS 400 – Advanced ICS).

Alternatively, Reclamation IMT personnel may participate in equivalent courses provided by FEMA-certified instructors from the Reclamation emergency management program office (e.g., in-house ICS 300 (and 400) for the dam owner).

4. **Tracking of Training.** Regional emergency management coordinators will be responsible for tracking and monitoring the current training status of area/field office personnel.

¹ Courses offered by the Federal Emergency Management Agency (FEMA) are approved by the Department of Homeland Security and are available through either the Independent Study Program (ISP) on the FEMA website or live from a FEMA certified instructor.