

Reclamation Manual

Directives and Standards

Incident Management Capability Requirements

Incident Management Plan. Each area office will develop and maintain an all-hazards incident management plan (separate from the EAP) documenting an area office strategy for implementing the Incident Command System (ICS) for EAP activations and incident response, to include at a minimum the following elements:

- A. **Core Capabilities.** Identification of Core Capabilities¹ including at a minimum, *Planning, Operational Coordination, Infrastructure Systems, Operational Communications, and Situational Assessment.*
- B. **Concept of Operations.** An overall ICS-based concept of operations for operational incident response within the jurisdiction of the area office to address all hazards activation of the area/field office incident management team (IMT), including collaborative strategies for working with external agencies.
- C. **Incident Organization.** An ICS-based incident response organization protocol and structure for activation and performance of the area/field office IMT, using the standardized ICS position titles and definitions (e.g., incident commander, liaison officer, planning section chief). At a minimum the area manager will be identified as the “agency administrator,” while other ICS positions may be assigned at the discretion of the area manager (or designee) or the identified incident commander.
- D. **Planning Framework.** An ICS-based incident action planning process that the area office IMT will use for incident management, decision-making, and development of written incident-specific incident action plans.

¹ FEMA Core Capabilities are identified in the National Preparedness Goal.