Background and Purpose of the Following Draft Directive and Standard (D&S)

The goal of preparing this new D&S is to establish minimum requirements for implementation of security guards and security patrols at Bureau of Reclamation-owned facilities. This public release is intended to provide the public an opportunity to comment on it in draft form. This process will help eliminate confusion and enhance transparency.

The Reclamation Manual is used to clarify program responsibility and authority and to document Reclamation-wide methods of doing business. All requirements in the Reclamation Manual are mandatory for Reclamation employees.

See the following pages for the draft D&S.
Subject: Security Guards and Security Patrols

Purpose: To establish minimum requirements for implementation of security guards and security patrols at Bureau of Reclamation-owned facilities. The benefit of this Directive and Standard (D&S) is consistent application of security standards and procedures at all Reclamation facilities.


Approving Official: Director, Security, Safety, and Law Enforcement (SSLE)

Contact: SSLE, Security Office (84-45000)

1. Introduction. This D&S prescribes minimum standards, requirements, and processes for the implementation of security guards and security patrols at Reclamation facilities. The intent is to establish requirements to ensure consistency throughout Reclamation.

2. Applicability. This D&S applies to all Reclamation-operated facilities and all Reclamation personnel.


A. In accordance with 444 DM 2, all Reclamation National Critical Infrastructure (NCI) will have armed security guards. Guard capabilities must be provided from contract security, inter-agency agreement, or proprietary employees.

   (1) All NCIs will have Tier III on-site response capabilities for routine posting and Tier IV capabilities for situations that require a tactical response.

   (2) Tier IV capabilities may comprise on-site personnel, off-site personnel, or a combination of the two.

B. Security guards are not required at Major Mission Critical (MMC), Mission Critical (MC), or Project Essential (PE) facilities. Responsible managers have the option of adding guards but will be responsible for all direct costs and all reimbursability ceiling impacts.
C. Random security patrols will not be funded by SSLE. This does not apply to roving personnel at NCI facilities operating as part of a dedicated, on-site guard force that has otherwise been approved.

D. If a region determines a site-specific requirement for security guards that requires SSLE program funding or impacts the reimbursability ceiling, the region will submit a guard determination package for approval using the decision document process and format outlined in Reclamation Manual (RM) D&S SLE 03-02, Facility Security.

1. Security guards at non-NCI facilities, unless approved in a decision document, will not be funded by SSLE.

2. All reimbursability ceiling impacts for security guards and security patrols not formally approved by a decision document as outlined in SLE 03-02 will be the responsibility of the facility, area office, or region acquiring the services.

3. Managers will have until the end of fiscal year 2021 or 2 years from the release date of this D&S, whichever is sooner, to implement the provisions of this D&S.

4. Coordination and Approval Requirements.

A. Any capabilities that include increased costs or costs that impact the reimbursability ceiling will be fully coordinated with the Protection Services Program Manager and then submitted for coordination and approval to the area manager, regional director (RD), Chief Security Officer (CSO), and SSLE Director.

B. Formal approval by the RD, CSO, and SSLE Director for security guards and security patrols is only required if SSLE funding is requested or the costs affect the reimbursability ceiling. Other requests require coordination with SSLE but are approved by the RD. Notification prior to implementation through memorandum to the CSO will meet the coordination requirement.

5. Definitions.

A. Guard Capability Tiers (Tier I-IV). Specific levels of abilities (and expectations) for guards defined in RRM D&S SLE 04-03, Protection Services.

B. National Critical Infrastructure (NCI). Reclamation facilities so vital to the United States that the incapacitation or destruction of such facilities would have a debilitating impact on security, national economic security, national public health or safety, or any combination of those matters.

C. Security guard. A person employed or assigned to protect property and/or personnel or serve as a deterrent.
D. **Security patrol.** An individual or group traveling through an area to identify security issues or serve as a deterrent to unwanted actions.

6. **Review Period.** The originating office will review this release every 4 years.