

Reclamation Manual

Directives and Standards

Subject:	Bureau of Reclamation-wide Program Funding Criteria
Purpose:	Provides direction on the charging of costs of appropriate Reclamation-wide Program activities to assist in fostering consistency in practices throughout Reclamation. The benefit of this Directive and Standard (D&S) is to promote consistent Operation and Maintenance (O&M) cost accounting across Reclamation.
Authority:	Reclamation Project Act of 1902 and Supplementary Acts; Title 43 U.S.C. 377, Fact Finders' Act of 1924, Subsection O, as amended
Approving Official:	Director, Policy and Administration
Contact:	Asset Management Division (84-57000)

1. **Introduction.** Reclamation has broad discretion and latitude in defining which activities are appropriate to be charged to its customers. This discretion is governed by general provisions of Reclamation law, project-specific legislation, and specific provisions of contracts with water user organizations. For those activities where Reclamation has determined the costs to be inappropriate to charge to funded projects (non-Project costs), "Reclamation-wide Programs" have been established to fund these non-reimbursable costs. These programs include those established in the past as "Associated O&M Programs."
2. **Applicability.** This D&S applies to all Reclamation employees.
3. **Definitions.**
 - A. **Non-Reimbursable Costs.** The portions of project costs paid by the Federal government that are not required to be repaid to the Federal government.
 - B. **O&M.** Actions undertaken on a facility which keeps a facility or system operational, as originally designed and/or intended
 - C. **Reimbursable Costs.** The portion of the project costs that are required to be repaid to the Federal Government. Unless specifically stated, nothing in this D&S changes the reimbursability or non-reimbursability of costs per an existing contract or formal agreement between Reclamation and the respective operating entity.
4. **Responsibilities.**
 - A. **Director, Policy and Administration.** The Director, Policy and Administration is responsible for establishing and maintaining related Policy and Directives and Standards for charging of costs of appropriate Reclamation-wide Program activities throughout Reclamation.

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- B. **Director, Program and Budget.** The Director, Program and Budget is responsible for effectively developing, implementing, and ensuring consistent application of progressive policies and procedures that promote consistent cost accounting.
5. **Criteria.** A number of associated O&M programs were established in the past, and several other Reclamation-wide programs have since been established for activities that are:
- A. General in nature and benefit the overall Reclamation-wide program;
 - B. Designed to ensure that Reclamation facilities serve their intended purposes safely, productively, and economically;
 - C. In place to allow Reclamation to manage and utilize Federal land, water, and power resources in the most cost beneficial manner; and
 - D. Conducted on a Reclamation Project where there is no separately identified source of funding (i.e., not a funded Project; no separate appropriations/funding exist for that Project).
6. **Reclamation-wide Programs.**
- A. To promote consistency in cost accounting, Reclamation issued the Standard Processes of Costing (SPOC) Business Practices in September 1999. All activities that can be identified to a funded project are to be charged to that project, unless specific Reclamation-wide policy or law provides direction to the contrary.
 - B. For a description of the activities and representative tasks to be accomplished under the various Reclamation-wide programs, refer to the guidance document entitled, Reclamation-wide Program Descriptions in the Programmatic Budget Structure (PBS), Bureau of Reclamation. For the latest version of this document, contact the Program and Budget Office, 94-30000.
 - C. Reclamation-wide programs are subdivided into two groups, based on Reclamation's PBS:
 - (1) **Resources Management Reclamation-wide Programs.** These programs are those that relate to Level 2 activities under the Water and Related Resources appropriations of the PBS, which include Water and Energy Management and Development (A10); Land Management and Development (A20); and Fish and Wildlife Management and Development (A30). These three Level 2 activities support the "resource management" aspects of Reclamation Projects but do not support the O&M of Project-specific water and power facilities. As such, the following programs are to be funded on a non-reimbursable basis (unless otherwise noted) because of the inherent public/social benefits that they provide, although some individual program activities may require cost sharing.

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- (a) Drought Emergency Assistance Program
 - (b) Efficiency Incentives Program
 - (c) Environmental and Interagency Coordination Activities
 - (d) Environmental Program Administration
 - (e) General Planning Activities
 - (f) Land Resources Management
 - (g) National Fish and Wildlife Foundation
 - (h) Native American Affairs Program
 - (i) Negotiations/Administration of Water Marketing
 - (j) Power Program Services (costs of activities are paid by power customers, either through advance payments or reimbursement)
 - (k) Public Access and Safety Program
 - (l) Reclamation Law Administration
 - (m) Reclamation Recreation Management Act - Title XXVII
 - (n) Recreation and Fish and Wildlife Program Administration
 - (o) Science and Technology Program
 - (p) Soil and Moisture Conservation
 - (q) Technical Assistance to States
 - (r) Water Reclamation and Reuse Program - Title XVI
 - (s) Water Management and Conservation
 - (t) Wetlands Development
- (2) **Facilities O&M Reclamation-wide Programs.** These programs are those that relate to Level 2 activities under the Water and Related Resources appropriations of the PBS, which include Facility Operations (A40) and Facilities Maintenance and Rehabilitation (A50). These two Level 2 activities support the O&M of project water and power facilities. However, the following programs are generally

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funded on a non-reimbursable basis because of the criteria outlined in Paragraph 5 of this D&S. Refer to the individual D&S for these programs for the existing authorizations and/or rationale for the funding of these programs.

- (a) Dam Safety Program
- (b) Emergency Planning and Disaster Response Program
- (c) Examination of Existing Structures Program
- (d) Federal Building Seismic Safety Program
- (e) Miscellaneous Flood Control
- (f) O&M Program Management
- (g) Site Security Program
- (h) Federal Lands Transportation Program

RECLAMATION MANUAL TRANSMITTAL SHEET

Effective Date: _____

Release No. _____

Ensure all employees needing this information are provided a copy of this release.

Reclamation Manual Release Number and Subject

Summary of Changes

NOTE: This Reclamation Manual release applies to all Reclamation employees. When an exclusive bargaining unit exists, changes to this release may be subject to the provisions of collective bargaining agreements.

Filing instructions

Remove Sheets

Insert Sheets

All Reclamation Manual releases are available at <http://www.usbr.gov/recman/>

Filed by: _____

Date: _____