

Meeting Minutes

Trail Lake Advisory Committee Meeting

DATE: OCTOBER 25, 2016
TIME: 1:00-3:00 PM PST
LOCATION: BUREAU OF RECLAMATION EPHRATA FIELD OFFICE, ROOM 203
PM: SARA MILLARD (SMILLARD@USBR.GOV; 509.754.0232)
ATTENDEES:

Reclamation	QCBID	ECBID	SCBID	CBHP
Toni Turner	Roger Sonnichsen	Craig Simpson	Dave Solem	Derek Wolf
Sara Millard	Bill Stevens	Mark Booker	JJ Danz	
Jay Hovde			John O'Callaghan	
Jared Vauk				

CONFERENCE BRIDGE INFO

If you are at the Ephrata Field Office, please join us in Room 203. If you are unable to attend in person, or are joining remotely, please utilize the following conference bridge: Number: 877.927.0276 Passcode: 27245408.

MEETING OBJECTIVES

The purpose of this meeting was to review and discuss the proposed draft schedule.

PROJECT OVERVIEW

1. Approved Draft Meeting Minutes from 7/26/16
2. Reviewed Draft Schedule
 - a. Project Management (Sara)
 - i. Will be starting bi-weekly internal meetings
 - ii. Have moved the subcommittee meetings from monthly to quarterly
 - iii. Monthly status reports will be sent out to the committee at the end of each month
 - b. Geology (Jared)
 - i. Geology work will be defined by design work Reclamation will need
 - c. Design (Jay)
 - i. Spring – appraisal report of the breaching options and access routes will be started
 - ii. The appraisal report will help lead up to a decision point of what option to pursue
 - iii. Plan to start 30% design mid-summer and final design is planned to go through late fall/early winter
 - iv. The schedule assumes an ‘easy’ design and if a bridge is needed it would be substantial and therefore would need more support from offices and would have an impact on the schedule

- v. Jay will look into the need for survey work in the appraisal report.
Reclamation does have some survey information available.
- 3. Update for Next Meeting – Presentations
 - a. Environmental Resources
 - b. NEPA
 - c. Cultural Resources
 - i. Will need to start this as soon as possible but they may need the final design to move with the work
 - d. Realty
 - e. Acquisitions
 - i. Contracting could take up to 6 months
- 4. Construction
 - a. Look to QCBID and/or SCBID to help out with the construction work depending on the final design. They could potentially help with the breaching and road grading
 - b. Look into the construction crew out of the Provo Office for support

OPEN DISCUSSION

- 1. Construction funding will be based on whether the project is new construction (BPA), O&M (Irrigation Districts), or Extraordinary Maintenance
- 2. The possibility of a tour during the January Subcommittee meeting to Trail Lake

REVIEW ACTION ITEMS

- 1. Sara will be adding a finance task item to the schedule
- 2. Sara will be updating the Geology Phase of the schedule to include specific tasks
- 3. Reclamation will be reviewing contractual issues with abandoning the canal and provide an update

NEXT SCHEDULED MEETING

Tuesday, January 24, 2016, 1:00 to 3:00 p.m.