

WEST VALLEY CAP SUBCONTRACTORS PLANNING COMMITTEE MEETING

Summary of the July 17, 2014 Planning Committee Meeting held at Bureau of Reclamation, 6150 W Thunderbird Rd, Phoenix, AZ 85306. **Throughout this meeting summary, action items are in bold font.**

MEMBERS PRESENT

Jake Lenderking, EPCOR Water (Chair)
Alan Dulaney, City of Peoria (Vice-Chair)
Mark Holmes, City of Goodyear
Bob Beckley, City of Goodyear
Angela Lucci, City of Surprise
Terry Lowe, City of Surprise
Frank Milam, City of Avondale

Cindy Blackmore, City of Avondale
Gerard Silvani, City of Phoenix
Jamie McCullough, City of El Mirage
Tom Harrell, Arizona Water Company
Ron Whitler, City of Buckeye
Miranda Bruner, Global Water

OTHERS PRESENT

Mitch Haws, Reclamation
Deborah Tosline, Reclamation
Adam Ricks, Reclamation

Dee Fuerst, CAP
Robin Stinnett, SRP
Teresa Makinen

1. Call to Order
The meeting was called to order at 1:00 pm.
2. Approval of Minutes
Mark Holmes moved to approve the meeting notes from the June 12, 2014 meeting. Angela Lucci seconded the motion. The motion carried unanimously.
3. Executive Director's Report
Teresa said that the Green, Orange and Purple teams have met and she thought it would be helpful to discuss gaps and overlaps in efforts to make sure they aren't being redundant. She added that she also wanted to discuss communication protocols when conducting communication as a representative of WESTCAPS.

Teresa then said the Basin Study will also begin, but BOR will provide that information in their update.

Treasurer's Report

Jake said he'd email the report but that the year ended with one dues over and no dues have been collected yet this year. The overage is due to the new members joining. He requested dues be mailed to EPCOR to his attention.

4. WESTCAPS Administration

Water Summit:

Teresa asked the participants what they thought about holding a “Policy Maker Update” meeting. While most said that the elected officials definitely want to be involved, it was brought up that since elections are in November, the update meeting should be held after that. Teresa suggested that it be held in late January or early February because if it is postponed much later than that, we’ll be further into the Basin Study by then. The participants agreed that early 2015 would be best.

Management of Work:

Teresa asked the teams to present what they’ve been doing so they could identify gaps/overlaps. The Orange team provided an update that included looking into the organizational structure and drafting of a formalized strategic plan, and they explained that there was some overlap with the logo, so that will be handled by the Green Team. It was determined that there are several items the Planning Committee as a whole needs to discuss related to their efforts.

Teresa asked that all teams keep her in the loop regarding discussions with external organizations to avoid having multiple groups reaching out to the same people. She also asked that the teams copy her on their notes and sign in sheets.

The Green team provided an update on their efforts that included developing a website, currently in progress by Teresa Makinen, an updated logo which Miranda Bruner has given us a great start on, a social media plan which, through discussion will be foregone in lieu of the website with bio page until it becomes more evident that social media would add distinct value to our efforts. **Teresa said she is developing a mock site that would be reviewed first by the Green team, then the Planning Committee and finally the Management Committee. Miranda provided a couple of preliminary logo ideas and asked that feedback/input be sent to her or Teresa.**

Next, Teresa asked the Planning Committee members what they thought about holding the Planning Committee meetings on the same day as the Management Committee meetings vs. holding them a couple of days prior to the Management Committee meeting. The members agreed that it would be best to hold the Planning Committee meetings a few days prior to the Management Committee meetings since currently they feel very rushed and not as prepared to discuss the issues with the Management Committee when they are held consecutively.

The Purple team provided an update on their efforts to include the Water Summit, the Inventory & Assets and Supply & Demand components of the Basin Study. Jake said there is a meeting scheduled with DWR.

Enhanced Aquifer Management Process:

Alan distributed a draft letter in support for the members to review. It was determined there needed to be more discussion, so it was asked that members email Alan with their comments. **Teresa said she’d be speaking with Jeff Tannler anyway and would ask the timing of the next meeting for the EAM.**

5. BOR Report

Adam Ricks provided information on conducting a recharge suitability analysis. He explained how the process works in partnership with the participating agencies and how the scenarios are developed based on the criteria decided on by the participants. Mitch said data from the members is key.

Mitch then asked who'd like to participate on the technical team for the Recharge Suitability Analysis. The following individuals volunteered:

- Ron Whitler
- Alan Dulaney
- Dee Fuerst
- Gerard Silvani will check with Gary Gin, City of Phoenix Hydrologist
- Deborah Tosline
- Dee Fuerst will check with Dennis Rule, CAGRD
- Teresa will ask Jeff Tannler if he or Tracy with DWR is interested
- Jake Lenderking (would like to be invited, although not act as a full technical team member)

Once the group is ready to begin meeting, Teresa will schedule a meeting for the recharge suitability analysis. Mitch provided the official copy of the MOA to Jake. Teresa will send an electronic copy to everyone.

6. Call to the Public

There were no comments from the public.

7. Next Meeting and Adjourn

The next planning committee meeting will be held at **the Bureau of Reclamation, 6150 W Thunderbird Rd, Glendale, on August 19th at 1:30 pm**. There being no further business, the meeting was adjourned at 3:04 pm.