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West Valley CAP Subcontractors

WEST VALLEY CAP SUBCONTRACTORS PLANNING COMMITTEE MEETING

Summary of the November 14, 2013 Planning Committee Meeting held at Bureau of Reclamation, 6150 W Thunderbird Rd, Phoenix, AZ 85306. **Throughout this meeting summary, action items are in bold font.**

MEMBERS PRESENT

Jake Lenderking, EPCOR (Chairman)
Alan Dulaney, City of Peoria (Vice-Chair)
Miranda Bruner, Global Water
Frank Milam, City of Avondale
Christine Nunez, City of Surprise
Angela Lucci, City of Surprise
Jamie McCullough, City of El Mirage
Tom Harrell, Arizona Water Company
Ron Whitler, Town of Buckeye

OTHERS PRESENT

Mitch Haws, Bureau of Reclamation
Gerard Silvani, City of Phoenix
Candi Cox, CAGR
Dee Fuerst, CAP
Terri Sue Rossi, AWBA
Teresa Makinen, MakPro
Anne Pashia-Morton, MakPro

1. Call to Order
The meeting was called to order at 1:37 p.m.
2. Approval of Minutes
Frank Milam moved to approve the notes from the October 22, 2013 meeting. Tom Harrell seconded the motion. The motion carried unanimously. Teresa mentioned that in the event there is feedback on the notes, participants are welcome to email Teresa or Anne in advance of the meeting so they can provide a revised version for approval.
3. Executive Director's Report
Teresa Makinen said that she is working with Mitch to incorporate the comments into the Plan of Study and once they are done, they will send it on to be finalized with Reclamation.

Teresa said the next Management Committee meeting is scheduled for January 16th. At the last Planning Committee meeting, they discussed having the December meeting on December 12th but that may change based on a discussion later in today's meeting regarding the Strategic Planning session that needs to take place in December.

Treasurer's Report

Jake Lenderking said that all have paid with the exception of Buckeye. Ron asked if it had been recently sent to Steve Cleveland. **Jake said that he'd check to see if Sally sent it and if not, he'll have her take care of it.**

Jake reminded everyone to send Teresa their time for cost share on the Basin Study.

4. WESTCAPS Administration

Jake thanked Dee for sending CAP's information regarding their public meeting posting procedures and then asked if anyone would like to volunteer for the role of Public Meeting Coordinator. Christine Nunez said she would volunteer and would touch base with Surprise's Public Information Officer regarding their procedures. Next the participants discussed where the meetings should be posted. Dee said that while a website is acceptable, they should also be physically posted somewhere the public can easily access the notices. Mitch said they could be posted at Reclamation and they'd work out exactly where they'd go. Thank you to Christine for taking this on!

5. Strategic Planning

The group discussed the planning session held at the Management Committee meeting in October the next steps. Terri Sue requested the Planning Committee meet for a five hour period of time to accomplish what all needs to be taken care of prior to the January Management Committee meeting. The participants agreed to meet on December 16th, from 9:00 am – 3:00 pm to include lunch and a 10 minute update on the Basin Study by Mitch. **Mitch will check availability at the BLM NTC for that date and Teresa will send out a meeting notice.**

6. Bureau of Reclamation Report

Mitch Haws thanked everyone that provided comments on the latest version of the Plan of Study and he's made the suggested changes. If any further changes are needed, they should be sent to Mitch by Friday, November 15th as he wants to submit it on Monday morning. Once the Plan of Study is approved, they will draft the MOU. Jake confirmed with Mitch that they agreed EPCOR will sign the MOU on behalf of the group.

Mitch said that in regard to cost share, Goodyear has \$2.6M worth of cost share as well as Surprise has a significant amount. We are well ahead of the cost share that will be needed. Jake again reminded everyone to send their cost share information to Teresa. Teresa said that she'll track meetings but anything done off line needs to be submitted. Teresa and Mitch are putting together a document to track the cost share by task. Teresa will send out a monthly reminder to everyone.

7. New Business

Alan Dulaney said he attended a meeting regarding the Enhanced Aquifer Management Process at ADWR, and he encouraged everyone to pay attention. There was some discussion regarding whether or not WESTCAPS should present as a group at one of their meetings. Since there was a lack of consensus based on what was known of the process to date, the participants agreed to look at the individual impacts via input on a form Christine Nunez will create, to determine if and what the next steps should be.

Jake said that ADWR's Water Management Assistance Program is looking for projects and asked if WESTCAPS would like to put anything on the table. There was some discussion regarding possible projects such as the East-West Pipeline Study or building on Reclamation's Recharge Study. Jake said to send ideas to Teresa and she'll send to everyone to vote. Christine said they have \$500K and some potential projects but nothing spent yet.

Mitch said that there are Water Efficiency and Energy Grants available on Grants.gov.

8. Status Reports from Members

Attendees provided updates from their respective organizations.

9. Call to the Public

There were no comments from the public.

10. Next Meeting and Adjourn

The next planning committee meeting will be held at **BLM's National Training Center, 9828 N 31st Avenue, Phoenix, from 9:00 am to 3:00 pm on December 16, 2013.**

There being no further business, the meeting was adjourned at 3:12 p.m.