

WEST VALLEY CAP SUBCONTRACTORS  
PLANNING COMMITTEE MEETING

Summary of the April 11, 2013 Planning Committee Meeting held at City of Goodyear, Public Works Building 4980 S. 157<sup>th</sup> Ave., Goodyear AZ 85338.

MEMBERS PRESENT

Jake Lenderking, EPCOR  
Mark Holmes, City of Goodyear  
Barb Chappell, City of Avondale  
Ron Whitley, Town of Buckeye  
Christine Nunez, City of Surprise  
Susan Armijo, Global Water (phone)

OTHERS PRESENT

Mitch Haws, Bureau of Reclamation  
Sally Ceccarelli-Wolf, EPCOR  
Dee Fuerst, Central Arizona Project  
Sheila Logan, Westland Resources

1. Call to Order  
Having determined that a quorum was present, the meeting was called to order at 1:41 p.m.
2. Approval of Minutes  
Since a quorum was not present at the March 2013 meeting, there were no minutes for approval.
3. Project Manager's Report  
Ron Whitley requested that, if time permits, a discussion on the GRD Operation Plan be added to the agenda.
4. BOR Report  
Mitch Haws stated he has no detail or update on the grant application. He stated that selection usually occurs in late April or Early May, so maybe he'll have some news at the May meeting.
5. WaterSmart Grant Application  
Mitch discussed the WaterSmart grant. If awarded, WESTCAPS would need to submit a plan of study within 2-3 months. The grant includes \$25,000 to prepare the plan of study which should include a MOU.

6. Strategic Considerations for WESTCAPS

Mark Holmes raised the following questions for WESTCAPS members:

- Where does WESTCAPS want to go?
- Do we need to hire a facilitator to get there?
- Should we hire a facilitator now and then an Executive Director or should we hire an Executive Director who can facilitate WESTCAPS to where we want to go?
- Do we want to redefine WESTCAPS membership? (not only CAP members, but GRD members)

A discussion ensued about developing a strategic plan and a plan of action for WESTCAPS and the best way to accomplish this.

Jake Lenderking stated that Terri Sue Rossi is working toward a facilitation certification and she is required to perform 24 hours of supervised facilitation services to complete the certification. The committee decided that Terri Sue should attend the May WESTCAPS meeting to further discuss this.

7. Executive Director Recruitment

The applicants for this position were discussed and each member provided their top two picks for the position. The top two are (in order) Teresa Makinen and Marty Rozelle. The committee decided to invite these two candidates to our next meeting and have them both make a presentation on how they would successfully facilitate varying entities to move forward with the development of a strategic plan. Each candidate will have 45 minutes for their presentation and questions.

Members discussed how important it will be that each member be represented at this meeting. Barb volunteered to put together questions to ask each candidate.

8. Selection of New Lead Agency

Goodyear volunteered to take over the lead agency responsibilities from EPCOR at the end of the current fiscal year (June 2013).

9. Membership Reports

WESTCAPS members discussed current events in their respective companies.

9a. GRD Issues

Ron Whitley discussed that the GRD is planning their new Plan of Operation that will go from 2015-2025. They are having 10 stakeholder meetings between April 13<sup>th</sup> and September 13<sup>th</sup>, 2013. Ron suggested that we have a West Valley representative for Member Service Areas (MSA) and Member Lands (ML) in the event everyone can't make all of the meetings. Christine Nunez stated she would be the primary representative for MSA's and Jake Lenderking stated he would be the primary representative for ML's. It was also suggested that other West Valley cities be contacted for support in this process.

10. Call to the Public

There were no comments from the public.

11. Next Meeting

Due to schedule conflicts, Mark Holmes will send out a Meeting Doodle to ascertain the best date/time for the May Planning Committee meeting.

12. Adjournment

There being no further business, the meeting was adjourned at approximately 4:10 p.m.