



Tel: 702-494-2521 | Fax: 702.494-2297 | E-mail: hoover-events@usbr.gov | hoover-film@usbr.gov | hoover-tours@usbr.gov

SPECIAL EVENT REQUEST FORM & USE PERMIT (SERF)

A. Company/Personal Information:

- 1. Group/Business Name:
2. Address:
3. Primary Contact:
4. Secondary Contact:
5. Cell Number:
6. Office Number:

- 7. Fax Number:
8. E-Mail Address:
9. Event Date(s):
10. Start Time: End Time:
11. Number of people arriving:
12. Number of Buses/Autos:
13. Entity Type:

B. Activity Requested: (Labor cost not included)

- 1. Tour - Private Power Plant (COMP'd parking)
2. \$10/person - VC Admission Only
3. Tour - Stakeholder
4. Trail - Sporting Event
5. Commercial Film/Photo Production
6. Aerial Film & Photography
7. Non-Profit Film & Photography
8. Other Event

(Sections C & D are services/location add-ons to Section B4-8)

C. Film & Photography Locations:

- 1. Top of Dam
2. Visitor Center (VC) & Observation Deck
3. AZ Balcony
4. AZ Generator Floor
5. AZ Spin Gallery
6. AZ Tailrace & Stateline
7. AZ Construction Adit
8. Other Locales:

D. Services Requested: (Labor cost not included)

- 1. Intermittent Traffic Control
2. Crowd Control
3. Interview or Speaker Requested
4. \$50/hour - Visitor Center Conference Room
5. \$750/day - AZ Lot 9 Rental
6. \$7,500/day - Dam Face Projection
7. \$250/hour - Lower Portal Road
8. \$200/day Observation Deck
9. \$2,000/ Facility Use
10. American Sign Language Services
11. Other Services:

E. Intent and General Information:

- 1. Intent of Filming/Event:
2. Misc. Info Requested:

Processing of request will not be completed until receipt of all forms, including: Form 7-2540 (Use Authorization Application), vehicle list, crew list, certificate of insurance (provided by requestor), and memorandum of agreement (provided by Reclamation).

- 3. Signature
4. Print Name
5. Date
PRIVACY STATEMENT: Information obtained by this form is protected by the Privacy Act of 1974 systems of records INTERIOR/WBR-17 and INTERIOR/WBR-32 and will be used to maintain land status information and proof of use authorization for legal purposes.



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F. Payment Information:

- 1. We accept: MasterCard VISA American Express Discover
2. Card Number: _____ Exp. Date: ____/____
3. Card Holder's Name: _____ CVV #: _____

Note 1: For tours, your card will be charged the day before or the morning of your tour. Tickets are Non-Refundable.
Note 2: For all other events, you will be charged a Non-Refundable \$100 Deposit/Use Permit Fee once your event is approved. The balance will be charged the day before or the day of your event.
Note 3: For all events, please note that short notice cancellations may occur for exigent circumstances, such as acts of God; or activities of a higher public interest such as safety and security; or for other unplanned reasons which may delay or prevent your special event.

FOR OFFICIAL USE ONLY

G. Event Information:

- 1a. Type of Event: [] Film [] Photoshoot [] Tour-Stakeholder Entity: _____
[] Tour-Private PP [] VC Admission Only [] Trail [] Other: _____
1b. Large Event [] No [] Yes (See Large Event Project Plan)
2. Event Date: _____ 3. Event Time: _____ 4. Actual Persons: _____
5. Invoice # _____ 6. Parking Charged: YES [] NO []
7. Deposit Amount: [] \$100 [] Other: \$ _____ 8. Date paid: _____
9. (Additional info or exceptions for Contractor)
9a. _____
9b. _____
9c. _____
10a. Total Amount Due: _____ 10b. Date paid: _____
11. Refund: _____ 12. Date Rfd: _____
13. Impact to [] Union [] Parking/Ticketing-COR [] Photography-COR [] Janitorial-COR [] Security-COR
[] VC/Guide [] Lower Portal Road-SO [] Warehouse [] Additional Support (volunteers, ASEC)
[] Office: _____ [] N/A - No known impact.
14. [] Interview/Speaker: _____ Office: _____ [] N/A
15. Drone Use [] Approved [] Denied [] N/A 16. Referred by BOR Office: _____ [] N/A
17. Work Order [] 78813 [] Other # _____ (see attached) [] N/A
18. Fees Waiver Requested by BOR Office: _____ Approved [] Yes [] No [] N/A

H. Event Permission

- 1 Event Use Permit is Approved [] Denied []
2. BOR Approval: _____ 3. Date _____

I. Attachments: 1. Form 7-2540 (Use Authorization Application), 2. Vehicle List, 3. Participant/Employee List, 4. Insurance, 5. MOA.

J. Event Modifications:

