

**System name:**

Real Estate Comparable Sales Data Storage

**System location:**

Mid-Pacific Regional Office, 2800 Cottage Way, Sacramento, California 95825.

**Categories of individuals covered by the system:**

Individuals who own or lease property adjacent to or within the vicinity of property owned or leased by the Bureau of Reclamation.

**Categories of records in the system:**

Records contain data on the physical and nonphysical characteristics of properties having transferred ownership within the vicinity of Federal reclamation projects. Ownership transfers are defined herein as a transfer by deed, agreements to sell or purchase, leases, and contracts. In addition to the property characteristics, the records contain the terms, names, addresses, and telephone numbers of the parties involved, plus other official recorded data.

**Authority for maintenance of the system:**

(1) The Reclamation Act of 1902, as amended and acts supplemental thereto, 43 U.S.C. 371, et seq.; and (2) Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, 42 U.S.C. 4651, et. seq.

**Purpose(s):**

(1) To make available to the Department of the Interior data concerning real estate which has transferred ownership within the vicinity of a Bureau of Reclamation project; (2) For use as comparable data involving real estate appraisals in connection with acquisition programs, land disposals or leases of land owned by the United States, or appraisals of excess land in compliance with the acreage limitation; and (3) To make available to independent appraisers, which are under contract with the Bureau of Reclamation or the Department of Justice, comparable data for use in connection with an appraisal assignment.

**Routine uses of records maintained in the system, including categories of users and the purposes of such uses:**

Disclosures outside the Department of the Interior (Department) may be made to: (1) Another Federal agency to enable that agency to respond to an inquiry by the individual to whom the record pertains; (2) The Department of Justice, or to a court, adjudicative, or other administrative body, or to a party in litigation before a court or adjudicative or administrative body, when: (a) One of the following is a party to the proceeding or has an interest in the proceeding: (i) The Department or any component of the Department; (ii) Any Departmental employee acting in his or her official capacity; (iii) Any Departmental employee acting in his or

her individual capacity where the Department or the Department of Justice has agreed to represent the employee; or (iv) The United States, when the Department determines that the Department is likely to be affected by the proceeding; and (b) The Department deems the disclosure to be: (i) Relevant and necessary to the proceedings; and (ii) Compatible with the purpose for which we compiled the information; (3) The appropriate Federal, State, tribal, local, or foreign governmental agency that is responsible for investigating, prosecuting, enforcing, or implementing a statute, rule, regulation, order, or license, when we become aware of an indication of a violation or potential violation of the statute, rule, regulation, order, or license; (4) A congressional office in response to an inquiry to that office by the individual to whom the records pertain.

**Policies and practices for storing, retrieving, accessing, retaining, and disposing of records in the system:**

**Storage:**

Maintained in manual file folders and on electronic media.

**Retrievability:**

Records are indexed by Bureau of Reclamation-assigned document control number and data field codes which identify property characteristics.

**Safeguards:**

In accordance with the requirements of 43 CFR 2.51.

**Retention and disposal:**

In accordance with approved retention and disposal schedules.

**System manager(s) and address:**

Realty Officer, Attn: MP-450, Bureau of Reclamation, 2800 Cottage Way, Sacramento, California 95825.

**Notification procedure:**

Inquiries regarding the existence of records should be addressed to the Regional Director, Attn: MP-450, Bureau of Reclamation, Mid-Pacific Region, 2800 Cottage Way, Sacramento, California 95825. A written, signed request stating that the requestor seeks information concerning records pertaining to him/her is required. See 43 CFR 2.60.

**Record access procedures:**

Same as Notification above. See 43 CFR 2.63.

**Contesting record procedures:**

Written petitions for amendment should be sent to the System Manager. See 43 CFR 2.71.

**Record source categories:**

Individuals on whom records are maintained, county recorder, title companies, and appraisers.