

Part 1 – Drawing Management Administrative Procedures

Chapter 3 INDEXING

1. **Requirements.** Complete and accurate indices are essential for efficient operations. All offices shall use eDRAWS to maintain consistent and accurate numerical indices as a permanent reference for all Projects and issued drawing numbers. Other existing cross reference indices should be used as needed for efficient reference and retrieval until the drawings and data are migrated to eDRAWS. No new indices shall be created.
 - A. Drawing Number Index. The eDRAWS system replaces the need for separate drawing number indices.
 - B. Numbers Issued Index. The eDRAWS system replaces the need for separate drawing number indices.