

## ISO 14001 Applicable Terms and Definitions

<u>Auditor</u>	Person with the competence to conduct an audit [ISO 14001:2004 – 3.1].
<u>Characteristic</u>	Distinguishing feature [ISO 9000:2000 - 3.5.1].
<u>Competence</u>	Demonstrated ability to apply knowledge and skills [ISO 9000:2000 – 3.9.12]..
<u>Continual Improvement</u>	Recurring process of enhancing the environmental management system in order to achieve improvements in overall environmental performance consistent with the organization's environmental policy [ISO 14001:2004 - 3.2].
<u>Corrective Action</u>	Action to eliminate the cause of a detected nonconformity or other undesirable situation [ISO 14001:2004 – 3.3].
<u>Document</u>	Information and its supporting medium [ISO 14001:2004 – 3.4].
<u>Environment</u>	Surroundings in which an organization operates, including air, water, land, natural resources, flora, fauna, humans, and their interrelation [ISO 14001:2004 - 3.5].
<u>Environmental Aspect</u>	Element of an organization's activities, products or services that can interact with the environment. NOTE: A significant environmental aspect has or can have a significant environmental impact [ISO 14001:2004 - 3.6].
<u>Environmental Impact</u>	Any change to the environment, whether adverse or beneficial, wholly or partially resulting from an organization's environmental aspects [ISO 14001:2004 - 3.7].
<u>Environmental Management System (EMS)</u>	Part of an organization's management system used to develop and implement its environmental policy and manage its environmental aspects. [ISO 14001:2004 - 3.8].
<u>Environmental Objective</u>	Overall environmental goal, consistent with the environmental policy, that an organization sets itself to achieve. [ISO 14001:2004 - 3.9].

## **TERMS AND DEFINITIONS (cont)**

<u>Environmental Performance</u>	Measurable results of an organization's management of its environmental aspects [ISO 14001:2004 - 3.10].
<u>Environmental Policy</u>	Overall intentions and direction of an organization related to its environmental performance as formally expressed by top management [ISO 14001:2004 - 3.11].
<u>Environmental Target</u>	Detailed performance requirement, applicable to the organization or parts thereof, that arises from the environmental objectives and that needs to be set and met in order to achieve those objectives [ISO 14011:2004 - 3.1].
<u>Interested Party</u>	Person or group concerned with or affected by the environmental performance of an organization [ISO 14001:2004 - 3.13].
<u>Internal Audit</u>	Systematic, independent and documented process for obtaining audit evidence and evaluating it objectively to determine the extent to which the environmental management system audit criteria set by the organization are fulfilled [ISO 14001:2004 - 3.14].
<u>Nonconformity</u>	Non-fulfillment of a requirement [ISO 14001:2004 – 3.15].
<u>Preventive Action</u>	Action to eliminate the cause of a potential nonconformity or other undesirable potential situation [ISO 14001:2004 – 3.17].
<u>Procedure</u>	Specified way to carry out an activity or process [ISO 14001:2004 – 3.19].
<u>Process</u>	Set of interrelated or interacting activities which transforms inputs into outputs [ISO 9000:2000 - 3.4.1].
<u>Product</u>	Result of a process. NOTE 1 There are four generic categories of product: 1) Services, 2) Software, 3) Hardware, 4) Processed materials [ISO 9000:2000 - 3.4.2].
<u>Record</u>	Document stating results achieved or providing evidence of activities performed [ISO 14001:2004 – 3.20].

Top Management

<Identify the senior manager or managers who  
comprise top management for the  
organization>

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