

**Glen Canyon Dam Adaptive Management Work Group**  
**Agenda Item Information**  
**August 24-25, 2010**

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Agenda Item

Charter Ad Hoc Group Update

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Action Requested

- ✓ Information item.

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Presenters

Jennifer Gimbel, AMWG member (Colorado) and Charter Ad Hoc Group Co-Chair  
Ann Gold, AMWG member (Reclamation) and Charter Ad Hoc Group Co-Chair

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Previous Action Taken

- ✓ By AMWG: At its February 2010 meeting, AMWG passed the following motion by consensus:  
AMWG establishes a Charter Ad Hoc Group to make a recommendation to the AMWG in no more than a year regarding changes to the Charter. The CAHG will use the Roles Report as a reference.
- ✓ By the Secretary's Designee: On March 22, 2010, Secretary's Designee Anne Castle sent direction to the co-chairs of the Charter Ad Hoc Group. She asked that, in addition to providing a recommendation to AMWG on changes to the charter, they also review and make recommendations on potential modification to the AMWG operating procedures to improve the effectiveness of the AMWG. Without limiting the issues under consideration by the CAHG, she specifically asked that they consider and make recommendations on the following issues:
1. Composition and membership of the AMWG.
  2. Inclusion of DOI bureaus as voting members on the AMWG.
  3. Establishment of the position of executive director for the AMWG, and the source of associated funding.
  4. Procedure for approval of TWG members and alternates and subgroup and ad hoc group members.
  5. Voting procedures of the AMWG (consensus, majority vote, super-majority, minority reports, etc.).

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Relevant Science

N/A

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Background Information

The Charter Ad Hoc Group (CAHG) has held several meetings to move forward on its charge from the Secretary's Designee (see above). They have decided to involve the entire Adaptive Management Program in the process of developing their recommendations. To that end, the program has contracted with the U.S. Institute for Environmental Conflict Resolution (Institute) to gather data from persons involved in the program with regard to the charge.

Charter Ad Hoc Group, continued

Suzanne Orenstein from the Institute is leading the data-gathering task, which will probably have begun by the time of the August AMWG meeting. She will interview or survey AMWG members and others involved in the program.

The results of the data-gathering exercise, including the Institute's recommendations, are due in mid-October. The CAHG will work with those results to develop its recommendations for the AMWG to consider, probably by the first AMWG meeting in calendar 2011.



# United States Department of the Interior

OFFICE OF THE SECRETARY  
Washington, D.C. 20240

## MEMORANDUM

To: Jennifer Gimbel – Co-Chair, Charter Ad Hoc Group  
Anamarie Gold – Co-Chair, Charter Ad Hoc Group

From: Anne J. Castle  **MAR 22 2010**  
Secretary's Designee  
Assistant Secretary – Water and Science

Subject: **Glen Canyon Dam Adaptive Management Work Group – Charter Ad Hoc Group**

Thanks to both of you for agreeing to Co-Chair the Charter Ad Hoc Group (CAHG) of the Glen Canyon Dam Adaptive Management Work Group (AMWG). This is an important effort and I appreciate your willingness to engage and lead it.

The AMWG's role as established by the Charter is to give advice and make formal recommendations to the Secretary of the Interior using the processes described in the operating procedures. The existing Charter expires July 23, 2010. The AMWG voted to recommend that the Secretary renew the Charter for two more years.

A Charter Ad Hoc Group (CAHG) was formed by the AMWG on February 3, 2010, to review the Charter and make recommendations to the AMWG for changes in the Charter that would ultimately be recommended to the Secretary. The CAHG's process will be completed no later than February 3, 2011, and in less time if feasible. The draft Report and Recommendations to the Secretary's Designee from the Roles Ad Hoc Group dated December 2008 (Roles Report) is to be used as a reference to assist this review, recognizing that the Roles Report has not been endorsed by the Interior agencies or adopted by the AMWG. Use of the draft Roles Report in this manner is not intended to limit the scope of the CAHG's review. In addition, a summary of the comments of the AMWG representatives at the February 2010 meeting on the Charter renewal is attached hereto for your use.

The Charter requires the AMWG to establish operating procedures. The most recent version of the AMWG Operating Procedures was approved in 2002. I would like to request that the CAHG also review and make recommendations on potential modifications to the Operating Procedures to improve the effectiveness of the AMWG.

Without limiting the issues under consideration by the CAHG, I request that the CAHG specifically consider and make recommendations on the following issues:

1. Composition of membership of the AMWG

2. Inclusion of Department of the Interior bureaus as voting members on the AMWG
3. Establishment of the position of executive director for the AMWG, and the source of associated funding
4. Procedure for approval of TWG members and alternates, and subgroup and ad hoc group members
5. Voting procedures of the AMWG (consensus, majority vote, super-majority, minority reports, etc.)

The CAHG should plan to provide a report at the August 2010 AMWG meeting, with requests for feedback as needed. If a final recommendation can be made at that time, it should be provided to the AMWG with the materials for the meeting. A final recommendation should be provided no later than the first meeting of the AMWG in 2011.

Thanks again for your leadership role in this effort.

cc: AMWG Members and Alternates

Attachment

**AMWG Charter Renewal Discussion Summary  
from AMWG Meeting held on February 3, 2010**

Ms. Castle informed the AMWG that the Charter was going to expire in July of this year. Even though the Charter is renewed every two years, she felt it had been some time since it had been thoroughly reviewed. She thought it would also be good to use the Roles Ad Hoc Group Report as a reference for beginning the review because of issues raised such as the AMWG having an executive director and whether the Interior agencies should be voting members of the AMWG. She suggested having an ad hoc group review the charter and make a recommendation to the AMWG on proposed revisions. She anticipated this could be done within a year. Recognizing the Roles Report has not been released to the AMWG nor has it been endorsed by the Department, she still felt a lot of work had gone into it and it could serve as a good reference for reviewing the Charter.

Amy Heuslein asked why the Charter is renewed every two years while the members have to be reappointed every four years. Linda Whetton told her those are the guidelines established by the Government Services Agency (GSA) who oversee the federal advisory committees.

Larry Stevens proposed motion language and the group discussed the need for sending a recommendation to renew the Charter to the Secretary. The AMWG typically hasn't sent motions to renew the Charter in the past. The group then discussed the need to establish an ad hoc group and whether that information should also be included in the motion language. It was decided to have two separate motions and the following were passed by consensus:

**MOTION** (Proposed by Larry Stevens, seconded by Rick Johnson): The AMWG recommends that the Secretary of the Interior renew the AMWG Charter for two years.

**MOTION** (Proposed by Larry Stevens, seconded by Rick Johnson): AMWG establishes a Charter Ad Hoc Group (CAHG) to make a recommendation to the AMWG in no more than a year regarding changes to the Charter. The CAHG will use the Roles Report as a reference.

**CAHG Charge:** To make a recommendation to the AMWG in no more than a year regarding changes to the Charter, using the Roles Report as a reference.

The following people volunteered to serve on the Charter Ad Hoc Group:

<b>Name</b>	<b>Affiliation</b>	<b>Status</b>
<b>Jennifer Gimbel (co-chair)</b>	Colorado Water Conservation Board	AMWG Member
<b>Ann Gold (co-chair)</b>	U.S. Bureau of Reclamation	AMWG Member
Perri Benemelis	Arizona Department of Water Resources	AMWG Alternate
Kurt Dongoske	Pueblo of Zuni	AMWG Alternate
Leslie James	Colorado River Energy Distributors Association	AMWG Member
Rick Johnson	Grand Canyon Trust	AMWG Alternate
Steve Mietz	NPS-Grand Canyon National Park	TWG Member
McClain Peterson	Colorado River Commission of Nevada	AMWG Alternate
Ted Rampton	Utah Associated Municipal Power Systems (UAMPS)	AMWG Member
John Shields	Wyoming State Engineer's Office	AMWG Member
Sam Spiller	U.S. Fish and Wildlife Service	AMWG Member

**Glen Canyon Dam Adaptive Management Work Group  
Federal Advisory Committee  
Bureau of Reclamation**

**CHARTER**

1. **Official Designation:** Glen Canyon Dam Adaptive Management Work Group (AMWG).
2. **Scope and Objectives:** The Committee will provide advice and recommendations to the Secretary of the Interior (Secretary) relative to the operation of Glen Canyon Dam in accordance with the additional criteria and operating plans specified in Section 1804 of the Grand Canyon Protection Act (Act) of October 30, 1992, embodied in Public Law 102-575, and to the exercise of other authorities under existing laws in such a manner as to protect, mitigate adverse impacts to, and improve the values for which Grand Canyon National Park and Glen Canyon National Recreation Area were established, including but not limited to natural and cultural resources and visitor use, as provided in Section 1802 of the Act.

The Glen Canyon Dam Adaptive Management Program (AMP) provides for monitoring the results of the operating criteria and plans adopted by the Secretary and research and experimentation to suggest appropriate changes to those operating criteria and plans.

The AMP includes an Adaptive Management Work Group (AMWG). The Secretary's Designee will chair the AMWG. The AMWG will recommend suitable monitoring and research programs and make recommendations to the Secretary. The AMWG may recommend research and monitoring proposals outside the Act, which complement the AMP process, but such proposals will be funded separately, and do not deter from the focus of the Act.

3. **Description of Duties:** The duties or roles and functions of the AMWG are in an advisory capacity only. They are to:
  - a. Establish AMWG operating procedures.
  - b. Advise the Secretary in meeting environmental and cultural commitments including those contained in the Glen Canyon Dam Environmental Impact Statement Record of Decision (GCDEIS ROD) and subsequent related decisions.
  - c. Recommend the framework for the AMP policy, goals, and direction.
  - d. Recommend resource management objectives for development and implementation of a long-term monitoring plan, and any necessary research and studies required to determine the effect of the operation of Glen Canyon Dam on the values for which Grand Canyon National Park and Glen Canyon National Recreation Area were established, including but not limited to natural, and cultural resources, and visitor use.

- e. Review and provide input on the report identified in Section 1804 (c)(2) of the Act to the Secretary, the Congress, and the Governors of the Colorado River Basin States. The report will include discussion on dam operations, the operation of the AMP, status of resources, and measures taken to protect, mitigate, and improve the resources defined in the Act.
  - f. Annually review long-term monitoring data to provide advice on the status of resources and whether the AMP Strategic Plan goals and objectives are being met. If necessary, develop recommendations for modifying the GCDEIS ROD, associated operating criteria, and other resource management actions pursuant to the Act.
  - g. Facilitate input and coordination of information from stakeholders to the Secretary to assist in meeting consultation requirements under Section 1804 (c) of the Act.
  - h. Monitor and report on all program activities undertaken to comply with applicable laws, including permitting requirements.
4. **Duration:** It is the intent that the AMWG will continue indefinitely, unless terminated by the Secretary, or the operation of the Federal Advisory Committee Act (FACA), 5 U.S.C. Appendix 2.
5. **Agency or Official to Whom the Committee Reports:** The AMWG reports to the Secretary through the Secretary's Designee's Designee who will serve as the chairperson and Designated Federal Officer of the AMWG. In the absence of the Chairperson or the designated alternate, another designated senior level Department of the Interior representative will act as Chairperson for the AMWG.
6. **Bureau Responsible for Providing Necessary Support:** The logistical and support services for the meetings of the AMWG will be provided by the Bureau of Reclamation.
7. **Estimated Annual Operating Costs:** The estimated annual operating costs associated with supporting the Committee's functions are \$500,000, including all direct and indirect expenses. It is estimated that five FTE's will be required to support the Committee.
8. **Allowances for Committee Members (compensation, travel, per diem, etc.):** Members of the Committee serve without compensation. However, while away from their homes or regular places of business, members engaged in Committee business (including regular, Technical, and ad hoc meetings) approved by the Designated Federal Officer may be allowed travel expenses, including per diem in lieu of subsistence, in the same manner as persons employed intermittently in Government service under section 5703 of title 5 of the United States Code.
9. **Estimated Number and Frequency of Meetings:** The AMWG is expected to meet biannually. The Secretary's Designee, who will serve as the Designated Federal Officer, may call additional meetings as deemed appropriate. Fifteen members must be present at any meeting of the AMWG to constitute a quorum.

**10. Termination Date:** The AMWG is subject to the provisions of FACA and will take no action unless the charter filing requirements of Section 9 of FACA have been complied with. The Committee is subject to biennial review and will terminate 2 years from the date the charter is filed, unless, prior to that time, the charter is renewed in accordance with Section 14 of the FACA.

**11. Membership:** Members and alternate members of the AMWG to be appointed by the Secretary will be comprised of but not limited to:

a. Secretary's Designee, who will serve as Chairperson for the AMWG.

b. One representative each from the following entities:

- (1) Bureau of Reclamation
- (2) Bureau of Indian Affairs
- (3) U.S. Fish and Wildlife Service
- (4) National Park Service
- (5) Western Area Power Administration
- (6) Arizona Game and Fish Department
- (7) Hopi Tribe
- (8) Hualapai Tribe
- (9) Navajo Nation
- (10) San Juan Southern Paiute Tribe
- (11) Southern Paiute Consortium
- (12) Pueblo of Zuni

c. One representative each from the Governors from the seven basin States:

- (1) Arizona
- (2) California
- (3) Colorado
- (4) Nevada
- (5) New Mexico
- (6) Utah
- (7) Wyoming

d. Two representatives each from:

- (1) Environmental groups
- (2) Recreation groups
- (3) Contractors who purchase Federal power from Glen Canyon Powerplant

Members will be appointed to the AMWG by the Secretary, with input and recommendations from the above-referenced agencies, States, tribes, contractors for Federal power from Glen Canyon Dam, environmental representatives, and other stakeholders. These stakeholders may also recommend an alternate member for appointment by the Secretary. When the regular

appointed member is not present, alternates will have authority to participate in AMWG business, including quorum and voting privileges. Members and alternates of the AMWG will be appointed for a 4-year term.

12. **Ethics Responsibility:** No AMWG member or alternate member will participate in any specific party matter including a lease, license, permit, contract, claim, agreement, or related litigation with the Department in which the member has a direct financial interest.
13. **Designated Federal Officer:** Secretary's Designee, Glen Canyon Dam Adaptive Management Work Group, Department of the Interior, 1849 C Street, NW, Washington, DC 20240.
14. **Subgroups:** The AMWG may have workgroups or subgroups that the Committee and the Secretary's Designee deems necessary for the purpose of compiling information or conducting research. However, such workgroups may not conduct business without the direction of the Committee and must report in full to the Committee.
15. **Authority:** The Grand Canyon Protection Act (Act) of October 30, 1992, Public Law 102-575, Sections 1802, 1804, and 1805, Federal Advisory Committee Act, 5 U.S.C. Appendix 2.

  
Secretary of the Interior

JUL 08 2010  
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Date Signed

JUL 23 2010  
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Date Filed