



**Bureau of
Reclamation**



Denver Office
Teleconference Confirmation

Date: December 17, 2003

Time: 1:00 PM Mountain Time

Duration (hh:mm): 02:00

Conference #: (303) 445-3940

Non-FTS Users: (888) 808-5102

Password: 0235

Total # of ports: 32

Name of Chairperson: Dennis Kubly

Name of Conference: AMWG/SAB Discussion

* Please see the following page for Teleconference Etiquettes *

Teleconference Call Etiquettes:

- Speak directly toward the microphone
- Speak in a normal tone, not too loud, not too soft
- Mute your microphone when you are not talking
- Do not place papers or other objects on or in the way of the microphone
- Do not pass out or shuffle papers while someone is speaking
- Minimize background noise in the room
- Do not carry on side conversations unless the microphone is muted
- Do not tap on your microphone
- Do not tap your pencils or pens

* For additional teleconference call information and FAQs please click on the link below or copy and past in the address area of your internet browser.

<http://intra.do.usbr.gov/ConferenceCalls/>

NOTE!!

***** If you experience any trouble with your teleconference call and you have followed the conference call etiquette above, please call, while the call is still in progress, and speak with Paul or Scott. (303) 445-3688 *****

All calls will be scheduled using MOUNTAIN TIME (M.S.T. - M.D.T.)

Additional Information

Remember, if dialing from the 445 exchange, at the USBR Denver office, you need only dial the last 4 digits!

Also, you may join the conference call a maximum of 2 minutes before the scheduled start time!