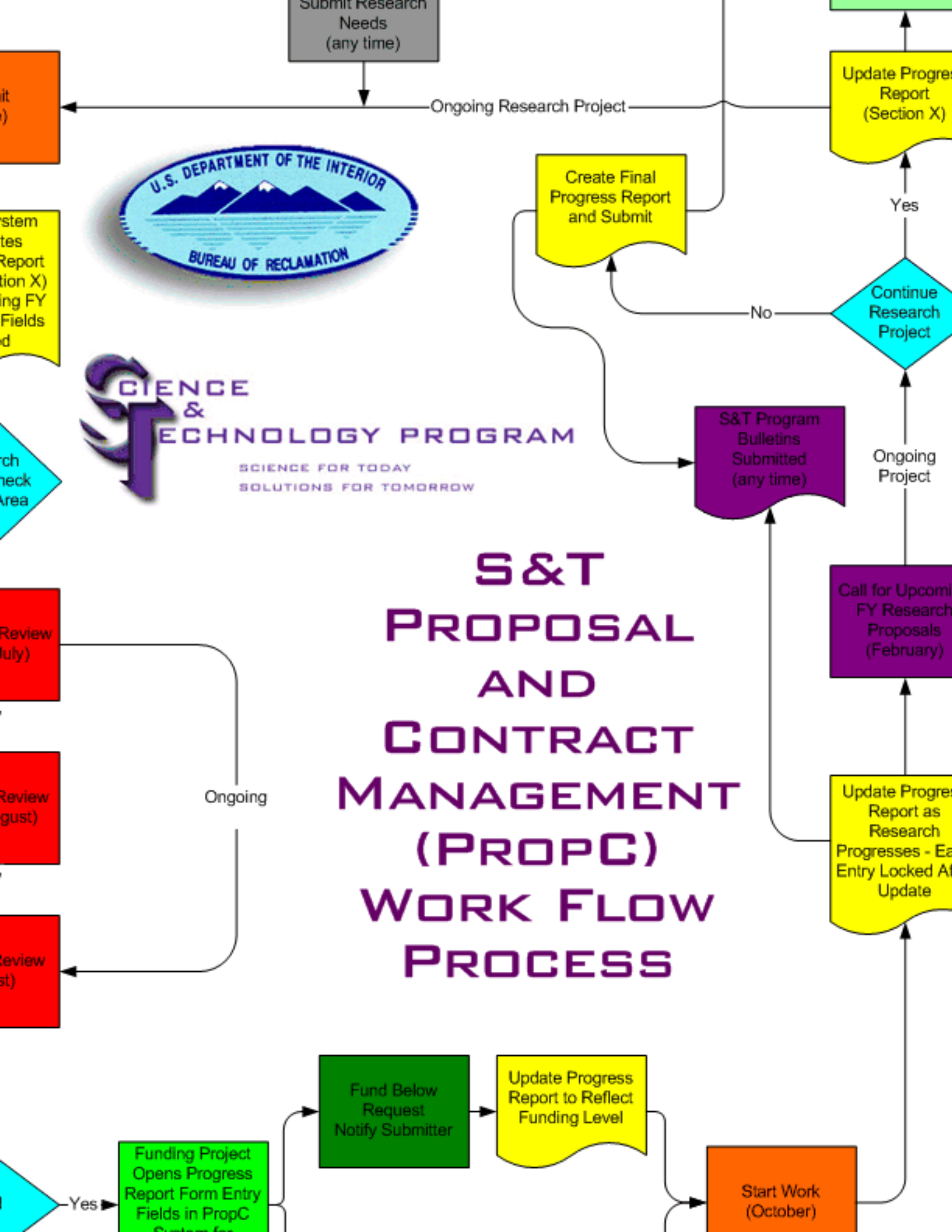S&T Proposal and Contract Management (PropC) Work Flow Process