

Inventory of Reclamation Manual Policy and Directive and Standard Development Efforts

June 26, 2009

<i>Organization</i>		<i>Subject Area Code</i>	<i>Remarks</i>	<i>Scheduled Date of Completion</i>	<i>Draft for External Review</i>	<i>Project Plan</i>	<i>Release Date</i>
<i>Release Subject</i>	<i>Policy Gap Title</i>						
<i>Administration</i>							
Donations		HRM 08-01	06/04/2008: Scheduled date of completion revised.	12/31/2008			
Reasonable Accommodation for Qualified Individuals with Disabilities		HRM P06	04/24/2009: External review of draft Policy completed and draft release removed.	6/30/2009			
Reasonable Accommodation for Qualified Individuals with Disabilities		HRM 06-01	04/24/2009: External review of draft Directive and Standard completed and draft release removed.	6/30/2009			
<i>Chief Information Office</i>							
	Records and Information Management - Forms and Reports		03/20/2009: Scheduled date of completion revised.	3/3/2010			
	Records and Information Management - Library Management and Operation		09/09/2008: Scheduled date of completion revised.	9/30/2009			
<i>Management Services Office</i>							
	Accounting Policy - Depreciation and Replacement						
	Accounting Policy - Financial Statements						

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<i>Management Services Office</i>								
		Acquisition Planning - Acquisition Initiation		10/10/2006: Priority changed from "Medium" to "High" at the request of Administration. 01/16/2008: Scheduled date of completion revised. 02/14/2008: Scheduled date of completion revised.	12/15/2008			
		Intergovernmental Cooperation - Coordination with Other Federal Entities			12/31/2007			
		Internal Control Systems - Internal Control Policy and Responsibilities		12/04/2006: Covered in OMB Circular A-123, but Reclamation-specific Policy is required. Draft Policy is to be sent to regions shortly. Draft Directive and Standard expected by February 2007. 08/14/2008: Scheduled date of completion revised.	11/7/2008			
		Uniform Classification of Accounts - Plant Accounting						
	Bureau of Reclamation Uniform Program		ADM 05-07		7/31/2009			
	Contracts - Financial	Contracts and Agreements		01/16/2008: Scheduled date of completion revised. 02/14/2008: Scheduled date of completion revised.	12/15/2008			
	Departmental Assessments		BGT 09-01		8/31/2009	http://www.usbr.gov/recman/drafts/bgt09-01webdraft.pdf		

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<i>Release Subject</i>	<i>Policy Gap Title</i>	<i>Code</i>	<i>Date of</i>	<i>External</i>	<i>Project Plan</i>	<i>Release Date</i>
			<i>Completion</i>	<i>Review</i>		
<i>Management Services Office</i>						
Interest During Construction	Accounting Policy - Other Procedures - Interest					
Interest on Investment (IOI)	Accounting Policy - Other Procedures - Interest	FIN 06-33	06/21/2007: FIN 06-33 Interest on Investment will supersede FIN 06-30C. Scheduled date of completion revised. 07/27/2007: External review of draft Directive and Standard FIN 06-33 completed and draft release removed.			
Plant Accounting - Construction in Abeyance		FIN 07-26	06/01/2009: This release supersedes release no. 144 because Finance wanted to renumber from FIN 07-20B(8) to FIN 07-26 to be consistent with RM numbering despite only being a minor revision.			6/1/2009
Technical Assistance to States (TATS)	Intergovernmental Cooperation - Services to State and Local Governments	CMP 05-04	12/04/2006: CMP 05-04 Technical Assistance to States appears limited to only certain Reclamation activities. Coverage on contracting with Tribes under PL 93-638 is misleading.			
Working Capital Fund (WCF) Roles and Responsibilities and Major Management Elements		FIN 15-10	07/14/2008: External review of draft FIN 15-10 completed and draft release removed. 05/26/2009: Minor revisions approved.	8/1/2008		5/26/2009

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<i>Operations</i>								
		Title Transfer		11/09/2006: M4E Team 28 is developing a proposal to establish to a Title Transfer program and is scheduled to complete its work and make recommendations in January/February 2007. Once legislation is developed, submitted to Congress, adopted, and a Program is established, a program manager will be assigned and that individual will work to develop the policies and directives that govern the title transfer process which will specifically address the item the "policy gap" identified.	12/30/2011			
	Power Operation and Maintenance Technical Standards		FAC TRMR-17	05/04/2009: Minor revisions approved.				5/4/2009
	Updating Construction Appropriation Authorization Estimates		BGT 05-01					
<i>Policy & Program Services</i>								
		Aging Infrastructure		12/14/2007: Scheduled date of completion revised.	6/30/2008			
		Environmental Quality-Preservation and Enhancement - Hazardous Waste and Materials Management - Procurement and Disposal of Oil		09/05/2008: Scheduled date of completion revised.	7/31/2009			

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<i>Policy & Program Services</i>								
		Land - Land Management		12/04/2006: General land management Directive and Standard needed to address odds and ends that do not fit in existing lands Directives and Standards, including (1) disposal and use of timber, sand, gravel, and other minerals and building materials, (2) use and management of floodplains. 11/07/2008: Scheduled date of completion revised.	12/31/2009			
		Land - Policy and Basic Requirements - General Policy - General Land Policy		11/07/2008: Scheduled date of completion revised.	12/31/2009			
		Land - Resolution of Unauthorized Use and Trespass		12/04/2006: Addressed in 43 CFR 423 and 429; however, more detailed information is probably needed that creates a gap. Medium priority because the revised 43 CFR 429 will not be in place until late 2007.	12/31/2009			
		Operation and Maintenance Transfer Contracts		01/26/2007: Scheduled date of completion revised. 05/22/2007: Scheduled date of completion revised. 08/14/2007: Scheduled date of completion revised. 12/14/2007: Scheduled date of completion revised. 04/27/2008: Scheduled date of completion revised. 04/03/2009: Scheduled date of completion revised.	3/30/2010			
		Rehabilitation of Existing Projects		12/14/2007: Scheduled date of completion revised.	6/30/2008			

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<i>Policy & Program Services</i>						
	Water Operation and Maintenance - Irrigation Operation and Maintenance - Reports and Records - Water Supply Report		6/30/2008			
	Water Operation and Maintenance - River Regulation		6/30/2008			
Addressing Conversions of Project Water from Irrigation to Municipal and Industrial Service		PEC 09-02	12/31/2009			
Administering the Water Conservation Field Services Program (WCFSP)	Water Conservation Field Services Program	WTR 01-02	12/07/2007: Scheduled date of completion revised. 12/19/2008: Scheduled date of completion revised. 04/03/2009: Scheduled date of completion revised.	10/30/2009		

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<i>Policy & Program Services</i>							
Appraisal Studies	Project Planning	CMP 09-01	10/31/2007: Scheduled date of completion revised. 02/13/2008: Scheduled date of completion revised. 09/05/2008: Scheduled date of completion revised. 10/01/2008: External review of draft Directive and Standard CMP 05-06 completed and draft release removed. 10/24/2008: CMP P06 and CMP 05-02 have been reassigned subject area codes CMP P09 and CMP 09-02 (feasibility). CMP 05-06 is no longer under development and is going to be replaced by individual Directives and Standards that address specific areas (e.g., CMP 09-01-- appraisal studies). For purposes of Managing for Excellence Action Item 7, issuance of CMP P09 will complete Action Item 7. 04/03/2009: Scheduled date of completion revised.	6/30/2010			
Bureau of Reclamation Mitigation Activities		ENV P07		7/31/2009			
Certification of Select Water Resources Management Reports		FAC P11	01/16/2008: Convert FAC TRMR-22 to permanent release FAC P11. 06/27/2008: Scheduled date of completion revised, expiration date extended to 06/30/2009. 04/03/2009: Scheduled date of completion revised.	8/31/2009			
Conversions of Agricultural Water to Other Uses		PEC 09-01		12/31/2009			

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<i>Policy & Program Services</i>						
Environmental Compliance Review Program		ENV 02-08	08/14/2007: Scheduled date of completion revised. 08/27/2007: Scheduled date of completion revised. 10/18/2007: Scheduled date of completion revised. 11/25/2007: External review of draft Directive and Standard ENV 02-08 completed and draft release removed. 01/16/2008: Scheduled date of completion revised. 04/27/2008: Scheduled date of completion revised. 10/03/2008: Scheduled date of completion revised. 03/27/2009: Scheduled date of completion revised. 05/29/2009: Scheduled date of completion revised.			6/30/2009
Environmental Management System (EMS) Full-Conformance Audit and Declaration		ENV 05-02	08/14/2007: Scheduled date of completion revised. 08/27/2007: Scheduled date of completion revised. 09/26/2007: Scheduled date of completion revised. 10/31/2007: External review of draft Directive and Standard ENV 05-02 completed and draft release removed. 12/14/2007: Scheduled date of completion revised. 01/16/2008: Scheduled date of completion revised.			12/31/2008

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<i>Policy & Program Services</i>								
	Environmental Management System (EMS) Implementation		ENV 05-01	08/14/2007: Scheduled date of completion revised. 08/27/2007: Scheduled date of completion revised. 09/26/2007: Scheduled date of completion revised. 10/31/2007: External review of draft Directive and Standard ENV 05-01 completed and draft release removed. (Posted 9/28/2007; Removed 10/31/2007) 12/14/2007: Scheduled date of completion revised. 01/16/2008: Scheduled date of completion revised. 04/27/2008: Scheduled date of completion revised. 05/19/2008: Second external review of draft Directive and Standard ENV 05-01 completed and draft release removed. 09/05/2008: Scheduled date of completion revised. 09/26/2007: Scheduled date of completion revised. 10/03/2008: Scheduled date of completion revised.	10/30/2008			3/2/2009
	Environmental Quality			04/03/2009: This release will incorporate all of the gaps identified by M4E Team 6.	7/31/2009			
	Evaluation of Treatment, Storage, and Disposal Facilities for Reclamation Hazardous Waste		ENV 02-02		12/31/2009			

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	Feasibility Studies	Project Planning	CMP 09-02	10/31/2007: Scheduled date of completion revised. 02/13/2008: Scheduled date of completion revised. 09/05/2008: Scheduled date of completion revised. 10/01/2008: External review of draft Directive and Standard CMP 05-06 completed and draft release removed. 10/24/2008: CMP P06 and CMP 05-02 have been reassigned subject area codes CMP P09 and CMP 09-02 (feasibility). CMP 05-06 is no longer under development and is going to be replaced by individual Directives and Standards that address specific areas (e.g., CMP 09-01-- appraisal studies). For purposes of Managing for Excellence Action Item 7, issuance of CMP P09 will complete Action Item 7. 04/03/2009: Scheduled date of completion revised.	6/30/2010			
	Identification of Unneeded Project Lands		LND 08-03	04/01/2009: External review of draft Directive and Standard LND 08-03 completed and draft release removed.	6/30/2009			6/25/2009
	Implementation of the Cost Sharing Authorities for Recreation and Fish and Wildlife Enhancement Facilities		LND 01-01	11/07/2008: Scheduled date of completion revised. 01/08/2009: External review of draft Directive and Standard completed and draft release removed. 01/30/2009: Scheduled date of completion revised. 05/01/2009: Scheduled date of completion revised.	12/31/2009			

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<i>Policy & Program Services</i>							
Integrated Pest Management (IPM) Program	Environmental Quality Preservation and Enhancement - Integrated Pest Management Program - Responsibilities - Other Agency Involvement	ENV P02	03/27/2008: The first gap 376.14.7D (IPM Program) was resolved by EPA issuing a final rule and no action is required by Reclamation. Two gaps: (1) application of pesticides to aquatic systems re: 9th Circuit Court decision on Talent and (2) implementing requirements of Executive Order 13112 and the Plant Protection Act for equipment inspection and cleaning.	12/31/2009			
Integrated Pest Management (IPM) Program, IPM Plans	Environmental Quality-Preservation and Enhancement - Integrated Pest Management Program - Program Requirements - Compliance Requirements and Compliance Criteria	ENV 01-01	03/27/2008: This release will resolve the gaps associated with 376.14.8.	12/31/2009			
Integrated Pest Management (IPM) Program, Public Notification of Aerial Pesticide Applications on Reclamation Lands		ENV 01-02		12/31/2009			
Management of Small Arms Shooting Ranges		LND 01-04	11/07/2008: Scheduled date of completion revised. 01/08/2009: External review of draft Directive and Standard completed and draft release removed. 01/30/2009: Scheduled date of completion revised. 05/01/2009: Scheduled date of completion revised.	12/31/2009			

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<i>Policy & Program Services</i>							
Non-Agricultural Discharges into Reclamation Facilities - Clean Water Act Requirements		ENV 06-01	04/27/2008: Scheduled date of completion revised. 07/25/2008: Scheduled date of completion revised. 12/19/2008: Scheduled date of completion revised. 02/06/2009: Scheduled date of completion revised. 04/03/2009: Scheduled date of completion revised.	5/29/2009			
Performing Certification of Select Water Resources Management Reports		FAC 11-01	01/16/2008: Convert FAC TRMR-23 to permanent release FAC 11-01. 06/27/2008: Scheduled date of completion revised, expiration date extended to 06/25/2009. 04/03/2009: Scheduled date of completion revised.	8/31/2009			
Project Management		CMP 07-01	12/10/2007: External review of draft Directive and Standard CMP 07-01 completed and draft release removed. 01/16/2008: Scheduled date of completion revised. 02/12/2008: Scheduled date of completion revised. 10/01/2008: Second external review of draft Directive and Standard CMP 07-01 completed and draft release removed. 12/19/2008: Scheduled date of completion revised. 02/06/2009: Scheduled date of completion revised. 04/03/2009: Scheduled date of completion revised.	4/30/2009			

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<i>Policy & Program Services</i>								
	Project Management		CMP P07	12/10/2007: External review of draft Policy CMP P07 completed and draft release removed. 01/16/2008: Scheduled date of completion revised. 02/12/2008: Scheduled date of completion revised. 10/01/2008: Second external review of draft Policy CMP P07 completed and draft release removed. 12/19/2008: Scheduled date of completion revised. 02/06/2009: Scheduled date of completion revised. 04/03/2009: Scheduled date of completion revised.	4/30/2009			
	Reclamation Manual (RM) Release Procedures		RCD 03-01	01/16/2008: Convert RCD TRMR-15 to permanent release. 05/19/2008: External review of draft RCD 03-01 completed and draft release removed. 02/12/2009: Minor revisions approved.	6/30/2008			2/12/2009
	Reclamation States Emergency Drought Relief Act of 1991			07/29/2008: Scheduled date of completion revised. 12/03/2008: Scheduled date of completion revised. 01/09/2009: Scheduled date of completion revised. 02/06/2009: Scheduled date of completion revised.	4/30/2009			

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<i>Policy & Program Services</i>							
Recreation Program Management		LND P04	11/21/2008: External review of draft Policy LND P04 completed and draft release removed. 01/30/2009: Scheduled date of completion revised. 03/06/2009: Scheduled date of completion revised. 04/03/2009: Scheduled date of completion revised.	4/30/2009			4/27/2009
Recreation Program Management	Recreation Management	LND 01-03	04/27/2008: Scheduled date of completion revised. 08/06/2008: Title changed from Recreation Management to Recreation Program Management. 06/08/2007: External review of draft Directive and Standard LND 01-03 completed and draft release removed.	12/31/2008			1/20/2009
Review of Operation and Maintenance (RO&M) Program Examination of Associated Facilities (Facilities Other than High- and Significant-Hazard Dams)		FAC 01-04	04/29/2009: Minor revisions approved.				4/29/2009
Review/Examination Program for High- and Significant-Hazard Dams		FAC 01-07	04/29/2009: Minor revisions approved.				4/29/2009
Voluntary Transfers		PEC 09-03		12/31/2009			

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<i>Policy & Program Services</i>								
	Voluntary Transfers of Project Water	Water Transfers Between Project and Nonproject Entities	PEC P09	11/09/2006: There is a Reclamation Manual Policy (WTR-P02, dated 01/10/2001) that addresses water transfers; however, it will be superseded by this release. 05/22/2007: Scheduled date of completion revised. 08/14/2007: Scheduled date of completion revised. 12/14/2007: Scheduled date of completion revised. 04/27/2008: Scheduled date of completion revised. 04/03/2009: Scheduled date of completion revised.	12/31/2009			

Water 2025

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<i>Policy & Program Services</i>							
Water Resources Implementation Studies for Development of Water Supply	Project Planning	CMP P09	10/31/2007: Scheduled date of completion revised. 02/13/2008: Scheduled date of completion revised. 09/05/2008: Scheduled date of completion revised. 10/01/2008: External review of draft Policy CMP P06 completed and draft release removed. 10/24/2008: CMP P06 and CMP 05-02 have been reassigned subject area codes of CMP P09 and CMP 09-02 (feasibility). CMP 05-06 is no longer under development and is going to be replaced by individual Directives and Standards that address specific areas (e.g., CMP 09-01-- appraisal studies). For purposes of Managing for Excellence Action Item 7, issuance of the Planning Policy will complete Action Item 7. 04/03/2009: Scheduled date of completion revised. 04/17/2009: Second external review of draft Policy CMP P09 completed and draft release removed.	5/29/2009		http://www.usbr.gov/ecman/drafts/fac-p11projplan.pdf	
Wildland Fire Management (WFM)		LND 14-01	11/05/2006: External review of draft Directive and Standard LND 14-01 completed and draft release removed. 11/07/2008: Scheduled date of completion determined. 04/17/2009: Second external review of draft Directive and Standard LND 14-01 completed and draft release removed.	9/30/2009			

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			<i>Completion</i>	<i>Review</i>		
<i>Policy & Program Services</i>						
Wildland Fire Management (WFM)		LND P14	11/05/2006: External review of draft Policy LND P14 completed and draft release removed. 11/07/2008: Scheduled date of completion determined. 04/17/2009: Second external review of draft Policy LND P14 completed and draft release removed.			9/30/2009
<i>Program & Budget</i>						
	Identification of Stations and Projects - Project Numbers					
Budget and Performance Integration and Performance Improvement (BPI/PI)		BGT 01-07	02/20/2009: External review of draft Directive and Standard completed and draft release removed.			5/15/2009
<i>Public Affairs</i>						
	Public Involvement - Definitions - Consultation		12/04/2006: Partially covered by CMP 04-01. Combine with definition for "significant."			
	Public Involvement - Definitions - Significant		12/04/2006: Combine with definition for "consultation."			
	Public Involvement - Exclusion from Public Involvement Requirements		12/04/2006: Topics should be summarized to cover No Significant Interest, Emergency Conditions, Contractual Commitments, and Discretionary Exclusions.			
	Public Involvement - Scope					

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<i>Security, Safety & Law Enforcement</i>								
		Occupational Safety and Health - Key Program Elements - Group Meeting		11/30/2006: There are existing Directives and Standards that will be revised and updated to address policy gaps. The key program elements will be included in Directive and Standard SAF 01-01. 12/18/2007: Scheduled date of completion revised. 06/11/2008: Scheduled date of completion revised.	11/20/2009			
		Occupational Safety and Health - Accident Investigation and Reporting Procedures	SAF 01-02	11/20/2006: There is a plan to revise the Department Manual on Accident Investigation and Reporting. Currently, the Department mandates the use of Safety Management Information System (SMIS) addresses accident reporting, investigations, and recordkeeping. Improvements need addressed in SAF 01-02 for Serious Accident Investigations. 06/11/2008: Scheduled date of completion revised.	11/30/2009			
		Occupational Safety and Health - Accident Investigation and Reporting Procedures - Job Corps			11/20/2009			

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<i>Security, Safety & Law Enforcement</i>								
		Occupational Safety and Health - Authority, Policy and Responsibility		11/20/2006: There are existing Directives and Standards that will be revised and updated to address policy gaps. The key program elements will be included in Directive and Standard SAF 01-01. 12/18/2007: Scheduled date of completion revised. 06/11/2008: Scheduled date of completion revised.	11/20/2009			
		Occupational Safety and Health - Safety and Health Training - Operation and Maintenance of Water Systems and Equipment		11/20/2006: There are numerous requirements for safety and health training, both initial and refresher for personnel in O&M. 06/11/2008: Scheduled date of completion revised.	11/20/2009			
		Occupational Safety and Health - Safety and Health Training - Personnel Engaged in Construction Activities		11/20/2006: There are numerous requirements for safety and health training, both initial and refresher for personnel in construction. 06/11/2008: Scheduled date of completion revised.	11/20/2009			
		Occupational Safety and Health - Watercraft - Acquisition of Watercraft			11/20/2009			
		Occupational Safety and Health - Watercraft - Modification of Existing Watercraft			11/20/2009			

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<i>Security, Safety & Law Enforcement</i>							
Facility Security	Security, Civil Defense, and Disaster Assistance - Security of Reclamation Facilities	SLE 03-02	11/16/2006: Changed subject from "Security of Reclamation Facilities" to "Facility Security Directive and Standard" at the request of Security, Safety, & Law Enforcement. 06/10/2008: Scheduled date of completion revised. 09/16/2008: External review of draft Directive and Standard completed and draft release removed.	2/28/2009			
Management of Uniforms		SLE 04-02	03/17/2008: External review completed and draft release removed. 05/02/2008: Rereleased as Temporary Reclamation Manual Release.	5/4/2009			
Management of Uniforms		SLE TRMR-20	05/04/2007: Original release. 05/02/2008: Minor revisions approved. 04/28/2009: Minor revisions approved.				4/28/2009
Notification and Reporting of Incidents		SLE 07-01		5/19/2009	http://www.usbr.gov/recman/drafts/sle07-01webdraft.pdf		
Notification of Suspicious Activities		SLE 06-01		5/19/2009			
Reimbursability of Security Costs		SLE 05-01	05/08/2009: External review of draft Directive and Standard completed and draft release removed.	9/30/2009			

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<i>Security, Safety & Law Enforcement</i>							
Security Program	Security, Civil Defense, and Disaster Assistance - Policy and Basic Requirements	SLE P01	11/16/2006: Changed subject from "Policy and Basic Requirements" to "Security Policy" at the request of Security, Safety, & Law Enforcement. 06/10/2008: Scheduled date of completion revised. 09/16/2008: External review of draft Policy completed and draft release removed.	2/28/2009			
<i>Technical Resources</i>							
	Peer Review for Consistency in Design and Costs Assumptions for Feasibility			9/30/2008			
	Research, Scientific, and Technical Coordination - Coordination of Research and Development Activities			9/30/2008			
	Research, Scientific, and Technical Coordination - Research Facilities			9/30/2008			
	Surveying and Mapping Techniques and Standards			9/30/2010			
	Surveying, Mapping, and Aerial Photography			9/30/2010			
Collaboration with Customers Regarding Engineering and Other Technical Services Required for Construction Work on Existing Bureau of Reclamation Facilities (Excluding Safety of Dam Modifications)		CMP TRMR-19		1/6/2009			1/6/2009

<i>Organization</i>		<i>Subject Area Code</i>	<i>Remarks</i>	<i>Scheduled Date of Completion</i>	<i>Draft for External Review</i>	<i>Project Plan</i>	<i>Release Date</i>
<i>Release Subject</i>	<i>Policy Gap Title</i>						
<i>Technical Resources</i>							
Design Activities		FAC 03-03	08/01/2008: Revisions to FAC 03-03 to address design closeout process. 09/16/2008: External review of draft Directive and Standard completed and draft release removed.	12/5/2008			
North American Electric Reliability Corporation (NERC) Electric Reliability Standard Compliance		FAC P13		6/30/2009	http://www.usbr.gov/recman/drafts/fac-p13webdraft.pdf		
North American Electric Reliability Corporation (NERC) Electric Reliability Standard Compliance		FAC 13-01		6/30/2009	http://www.usbr.gov/recman/drafts/fac13-01webdraft.pdf		
Peer Review for Information Quality			This Directive and Standard will provide Reclamation requirements for implementing Office of Management and Budget's "Final Information Quality Bulletin for Peer Review" issued December 16, 2004. The Department has drafted, but not adopted, a Departmental Manual providing guidance.	9/1/2009			
Scientific Integrity			In a December 2007 letter, the Secretary requested Departmental agencies to develop policy on scientific integrity.	9/1/2009			