

**BUREAU OF RECLAMATION  
INTERAGENCY AGREEMENT CLOSEOUT CHECKLIST  
ACQUISITION OPERATIONS GROUP, D-7810**

<b>Interagency Agreement No.:</b>		<b>Servicing Agency:</b>
<b>Requesting Office Mail Code:</b>		<b>Project Officer:</b>
<b>Project Title:</b>		<b>Final Agreement Total, as modified:</b>
<b>Performance Period:</b>		<b>Date of Final Payment:</b>
<b>Project Code:</b>	<b>Retention Code:</b>	<b>Date of Last Modification:</b>
<b>Retention Period of Records:</b>		<b>Date Archived:</b>

<b>Indicate Completion with a Check or N/A</b>	<b>INTERAGENCY AGREEMENT CLOSEOUT STATUS</b>		
	All of the interested parties concur that the agreement is complete and ready for closeout		
		<b>CONTACT NAME</b>	<b>DATE</b>
	<b>Servicing Agency</b>		
	<b>Reclamation Project Official</b>		
	<b>Finance &amp; Accounting Services</b>		
	<b>Property &amp; Office Services</b>		
	<b>Performance Period:</b>	The performance period will not be extended.	
	<b>Advance Payment:</b>	All residual funds from advance payments have been returned.	
	<b>Unexpended Funds:</b>	All remaining, unexpended funds have been deobligated.	
	<b>Financial Records:</b>	FFS records show no outstanding obligations or accruals, and that all OPAC payments of allowable/allocable costs have been entered into FFS.	
	<b>Property:</b>	The disposition of purchased or Reclamation-owned property required in the agreement is complete.	
	<b>Official Acquisition Files:</b>	All required official documents are filed in the agreement folders? (e.g. Requisition, Economy Act Determination & Findings, Executed Agreement, Modifications, Official Correspondence, Records of OPAC Payments)	

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Completed By \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

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Reviewed By \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_