| UNITED STATES<br>DEPARTMENT OF THE INTERIOR<br>BUREAU OF RECLAMATION<br><br>SPECIAL EVENT PERMIT | Permit No. |
|---|---|
| Instructions: Complete Items 1 through 8, and return to appropriate Reclamation Office. *(Use additional sheets, if necessary.)* | **Please Type Or Print Plainly In Ink** |

**WHEN SIGNED BY AUTHORIZED RECLAMATION OFFICIAL, THIS PERMIT AUTHORIZES**

| **1. Name of contact person and Organization:** | **Address** *(include zip code)*: |
|---|---|
| **Telephone No.** *(include area code)*:<br><br>**Daytime:** ( )<br><br>**Evening:** ( )<br><br>**Day of Event:** ( ) | <br><br>**Fax:** ( )<br><br>**Email Address:** _____<br><br>_____ |

**2. Name or legal description of the event location** *(attach map)*:

**3. Provide a full description of the activity or event including number of anticipated participants and spectators:**

**4. Time and date the event will occur** *(specify below)*:

| START | | | END | | |
|---|---|---|---|---|---|
| DATE | TIME | | DATE | TIME | |
| (Mon., Day, Yr.) | AM | PM | (Mon., Day, Yr.) | AM | PM |
| | | | | | |

**5. Describe the facilities, including sanitation facilities, emergency personnel, food services, or vendors you intend to provide** *(attach plans and location map)*:

**6.** Certification of Information: I CERTIFY that the information given by me in this application is true, complete, and correct to the best of my knowledge and belief and is given in good faith. I acknowledge that I (we) am (are) required to comply with any conditions or stipulations that are required by the authorized officer when the permit is issued.

_____
(Signature of Applicant) (Date)

Title 18 U.S.C. Section 1001, makes it a crime for any person knowingly and willfully to make to any department or agency of the United States any false, fictitious, or fraudulent statements or representations as to any matter within its jurisdiction.

This application is hereby approved subject to the conditions and special stipulations on reverse and any attachments.

_____
(Signature of Authorized Official) (Date)

Date entire application received: _____ Date use fee received: _____

Date insurance received: _____ Amount of use fee received: _____

**PERMITTEE MUST HAVE THIS PERMIT *(OR LEGIBLE COPY)* IN POSSESSION DURING USE IN PERMITTED AREAS.**

## PERMITS SUBJECT TO THE FOLLOWING CONDITIONS

*(The conditions and stipulations required by the authorized officer are **checked below**.)*

**The following shall be submitted 45 days before an application is approved and a permit issued. Special Use Permits, where applicable, shall be issued subject to:**

☐ a. A topographic map, showing area of proposed use with routes, parking, staging areas, proposed improvements, and other points of intensive use specifically identified.

☐ b. Applicant will inform other pertinent private landowners and/or public agencies *(law enforcement, highway, fish and game, etc.)*.

☐ c. A certificate from an insurer that liability insurance has been obtained for this use or event in the minimum amount of $1,000,000 for personal injury and property damage for any one occurrence. The certificate shall also state that Reclamation its employees, agents, and assigns be named as additional insured and that such insurance is in force. The insurer will notify Reclamation a minimum of 7 days in advance of cancellations or modifications of such insurance.

☐ d. An acceptable bond, surety, cash deposit, or other acceptable guarantee of payment to secure payment of the special use fee and/or mitigation of damages may be required.

☐ e. The permit is issued for the period specified. It is revocable for any breach of conditions hereof or in the event of a disaster or unforeseen emergency at the discretion of the Park Manager or authorized representative. This permit is subject to valid adverse claims heretofore or hereafter acquired.

☐ f. This permit is subject to all applicable federal, state, and local regulations. Permittee will provide a copy of all necessary permits for the event (food services, Fish and Game, etc.).

☐ g. This permit may not be reassigned or transferred by permittee.

☐ h. Permittee will notify the authorized officer of address change immediately.

☐ i. Permittee shall pay the United States for any damages to its property resulting from this use.

☐ j. Permittee shall abide by all stipulations and/or restrictions that apply to the conditions of the permit.

☐ k. Permittee will provide for traffic control associated with the event at the discretion of the Park Manager who may require a written traffic management plan. Permittee shall not restrict roads, trails or waterways commonly in public use, except as authorized within this permit.

☐ l. Authorized representatives of the Department of the Interior, and other Federal, state and local agencies must at all times, have the right to enter the premises on official business.

☐ m. Vehicles and watercraft associated with the event will obey all federal, state, and local laws and ordinances, and will be operated and parked in areas designated by the Park Manager or authorized representative.

☐ n. Permittee shall maintain area and dispose of any waste associated with their activities and leave the area as it was found prior to the activity. Permittee will be responsible for proper disposal of all waste and shall keep the premises in a neat, orderly and sanitary condition during the event. Permittee may be required to provide sanitary and/or refuse facilities and may be required to dispose of refuse offsite as specified by the Park Manager.

☐ o. Permittee shall take all reasonable precautions to prevent forest, brush, and grass fire of lands. A written fire prevention plan may be required at the discretion of the Park Manager.

☐ p. Permittee shall take all reasonable precautions to prevent contamination or pollution of waters on or within the permitted area. Substances causing contamination or pollution shall include but are not limited to hazardous materials, thermal pollution, refuse, garbage, sewage effluent, industrial waste, petroleum products, misused pesticides and containers, or any other pollutants.

☐ q. No structures may be constructed or altered unless specifically authorized or approved in writing, no digging or excavating is permitted, no shrubbery or trees or any other flora, are to be cut, trimmed or injured. No additions, alterations, modifications, or decorations may be affixed or erected without specific written approval of the Park Manager or authorized representative. No painting or attachments using spikes, stakes, tacks, or pins to the pavement or signs.

☐ r. Permittee hereby agrees to indemnify and hold harmless the United States, its employees, agents, or assigns from any loss or damage and from any liability on account of personal injury, death, property damage, or of any nature caused by any person, firm, or corporation arising out of the Permittee's activities under this permit.

☐ s. Permittee shall not disturb archeological and historical values, including, but not limited to petroglyphs, ruins, historic buildings, and artifacts; and shall leave in place any hidden cultural values uncovered through authorized operations.

☐ t. This permit may be terminated upon breach of any of the conditions herein or at the discretion of the Park Manager or authorized representative.

☐ u. Permittee is required to furnish the name and contact phone number of a designated point of contact for the event. This point of contact shall be available at the furnished phone number at all times during the event, and during event set-up and take-down.

☐ Additional restrictions or permit conditions are attached.

**COMMENTS:** _____

_____

_____

_____

_____

**Permittee Initial:** _____